

Bottesford Town Council

TOWN CLERK
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10 January 2023

Contractor invited to quote

Dear Sirs

Bottesford Parks Grounds Maintenance 2023/2024

Bottesford Town Councils Parks maintenance contract is due for renewal on 1 April 2023.

I am inviting your Company to quote for the work schedule attached.

To be considered for the contract you must provide:

Termination of Contract

Should, in the opinion of the Council, the service provision be deemed to be of an unsatisfactory standard, or any other contravention of these contract terms occurs you will be deemed to be in breach of contract and the contract will be terminated with immediate effect. However, the Contractor will be given notice by the Council and given the opportunity to improve standards within an agreed timescale.

Insurance

The Contractor is required to have and keep up to date a minimum of £10,000,000 Public Liability insurance. A Certificate of Insurance to this effect must be produced to the Town Clerk for inspection on request. The Contractor shall indemnify and keep indemnified the Council against all losses, claims and proceedings of any nature whatsoever in respect of injury or damage to any property or persons or animals arising out of negligence, poor workmanship, or failure to notify the Council of any action likely to cause injury or damage to a third party, on the part of the contractor its servants or agents in the performance of this Agreement.

Health and Safety

The Contractor must undertake the operations in an orderly manner complying with all relevant Health & Safety regulations. Measures must be taken to minimise any risk to the public including signing for public safety. Any vehicle used must be parked so as not to contravene any parking restrictions and/or present any obstruction to disabled access or the public.

The Contractor shall comply with the requirements of the Health and Safety at Work Act 1974 and any other acts, orders, regulations, and codes of practice relating to Health and Safety, which may apply to employees and other persons working on the objectives.

Before commencing work the contractor must provide a Specific Method Statement to cover all activities undertaken under this contract & supply applicable task specific risk assessments, and copies of any relevant COSHH assessments.

All works to be carried out by fully qualified and experienced operatives. The contractor's operatives shall hold relevant qualifications for specialist tasks as necessary and provide confirmation of this to the Council on request

Schedule A and B showing locations of hedges are enclosed.

If you require further details or wish to discuss this matter with the Clerk please call 01724 859057.

Please return the tender quote by Monday 20 February 2023 12 noon. Email copies will be accepted.

Yours sincerely



Mrs Lesley Liddle
Clerk/RFO