

DPS Schedule 8 (Self Audit Certificate)

[Supplier Guidance: You must ensure that this annual certificate is completed when requested to do so by CCS and sent to the CCS Authorised Representative at the end of each Contract Year]

In accordance with Clause 6 (Record keeping and reporting) of the DPS Contract **RM6213 Vehicle Charging Infrastructure Solutions** entered into on 08/04/2020 between **[Insert** Supplier name] and CCS, we confirm the following:

1. In our opinion based on the testing undertaken **[Insert** Supplier name] is successfully identifying, recording and reporting on DPS Contract activity.
2. We have tested a sample of **10%** of Orders and related invoices during our audit for the Contract Year ending **31st March annually** and confirm that they are correct and in accordance with the DPS Contract.
3. We attach an audit report which details:
 - the methodology used for this review
 - the sampling techniques applied
 - details of any issues identified
 - remedial action taken

Name:.....

Signed:.....

[Head of Internal Audit/ Finance Director/ External Audit firm]

Date:.....

Professional Qualification held by Signatory:.....