



**Driver & Vehicle
Standards
Agency**

**Driver and Vehicle Standards Agency
Commercial**

The Ellipse
Padley Road
Swansea
SA1 8AN

UKAS
2 Pine Trees
Chertsey Lane
Staines-upon-Thames
TW18 3HR

commercialenquiries@dvs.gov.uk

Our ref: K280022180

31 August 2023

Dear XXXXXX redacted under FOIA section 40,

**Acceptance of Quotation for K280022180 DVSA ISO 17020 Accreditation
2023**

On behalf of the Secretary of State for Transport, I accept your quote dated 23.08.2023 for the above-mentioned Contract. The maximum fixed price is £64,000.00, exclusive of Value Added Tax. This letter and the documents listed below form a binding contract between you and this Department.

- (i) Your quote
- (ii) FIN-1001-UKAS-Standard-Terms-of-Business
- (iii) Request for Quote letter

The operative period of the Contract will be from 31.08.2023, expiring on 31.10.2027.

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be provided to you shortly. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter and contact the Contract Manager XXXXXX redacted under FOIA section 40 via email at XXXXXX redacted under FOIA section 40 to discuss arrangements for commencement of the Contract.

Yours sincerely,

XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40

by authority of the Secretary of State for Transport