

**Market Engagement event for All Ages Complex Care**

There is a Market Engagement Event for All Ages Complex Care which will be held on Wednesday 9th November 2022 between 11.30am and 12.30pm via MS Teams

If you would like to book a place at this event, please complete the attendance form included in this notice and return to Mark Harding via e-mail at scwcsu.clinical.procurement@nhs.net by 17:00 on Friday 4th November 2022. Please insert 'Market Engagement Event for All Ages Complex Care Services' in the subject line of the email.

A full agenda and MS Teams meeting invites will be issued prior to the event.

The commissioner reserves the right to change the format of the event depending on attendee numbers and practicalities.

The Commissioner would like to circulate delegate names and contact details following the event. Please complete the section on the form below to confirm that you are happy for your details to be circulated.

**Confirmation of Attendance Form**

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| **ORGANISATION DETAILS** |
| Full name of organisation |  |
| Main Contact name  |  |
| Job Title |  |
| Email address (where further correspondence will be issued to) |  |

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| --- |
| **REPRESENTATIVE DETAILS OF PEOPLE ATTENDING THE EVENT** |
| Name  |  |
| Job Title |  |
| Address |  |
| Phone  | Landline  |  |
| Mobile  |  |
| Email  |  |

|  |  |
| --- | --- |
| Name  |  |
| Job Title |  |
| Address |  |
| Phone  | Landline  |  |
| Mobile  |  |
| Email  |  |

|  |  |
| --- | --- |
| Name  |  |
| Job Title |  |
| Address |  |
| Phone  | Landline  |  |
| Mobile  |  |
| Email  |  |

There are no limits on the number of attendees. Please add additional names and details if required.

Please confirm your acceptance for the commissioner to circulate delegate names and contact details following the event.

[ ]  Yes

[ ]  No

Please return this completed form by e-mail to Mark Harding at scwcsu.clinical.procurement@nhs.net by 17:00 on Friday 4th November 2022.