**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **PS/24/145**

THE BUYER: **Driver and Vehicle Licensing Agency (DVLA)**

BUYER ADDRESS Long View Road, Morriston, Swansea, SA6 7JL

THE SUPPLIER: Phoenix Software Limited

SUPPLIER ADDRESS:Blenheim House, York Rd, Pocklington, Barmby Moor, York YO42 1NS

REGISTRATION NUMBER:​2548628

DUNS NUMBER: ​76-348-8178

SID4GOV ID: **​**76-348-8178

Buyer guidance: This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form

It is essential that if you, as the Buyer, add to or amend any aspect of any Call-Off Schedule, then **you must send the updated Schedule** with the Order Form to the Supplier

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 17/01/2025.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Call-Off Schedules for RM6098
  + Call-Off Schedule 5 (Pricing Details)

1. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
2. Joint Schedule 5 (Corporate Social Responsibility) RM6098
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract: N/A

CALL-OFF START DATE: 17/01/2025

CALL-OFF EXPIRY DATE: 16/01/2026

CALL-OFF INITIAL PERIOD: 1 Year

CALL-OFF DELIVERABLES

PS/24/145 - Provision of DataPower (Virtualised Solution) Renewal

LOCATION FOR DELIVERY

N/A

DATES FOR DELIVERY

N/A

TESTING OF DELIVERABLES

N/A

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 1 year.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

£28,212.00 - See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

N/A

PAYMENT METHOD



BUYER’S INVOICE ADDRESS:

[ssa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

See Invoicing Procedures embedded above

BUYER’S AUTHORISED REPRESENTATIVE

Xxxxx redacted under FOI Section 40

**Contract Owner**

Xxxxx redacted under FOI Section 40@dvla.gov.uk

BUYER’S ENVIRONMENTAL POLICY



BUYER’S SECURITY POLICY

Not applicable

SUPPLIER’S AUTHORISED REPRESENTATIVE

Xxxxx redacted under FOI Section 40

Sales Manager

[Xxxxx redacted under FOI Section 40@phoenixs.co.uk](mailto:%20Xxxxx%20redacted%20under%20FOI%20Section%2040@phoenixs.co.uk)

Blenheim House, York Rd, Pocklington, Barmby Moor, York YO42 1NS

SUPPLIER’S CONTRACT MANAGER

Xxxxx redacted under FOI Section 40

Account Director

Xxxxx redacted under FOI Section 40@phoenixs.co.uk

Blenheim House, York Rd, Pocklington, Barmby Moor, York YO42 1NS

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

Xxxxx redacted under FOI Section 40

**Account Director**

Xxxxx redacted under FOI Section 40@phoenixs.co.uk

Blenheim House, York Rd, Pocklington, Barmby Moor, York YO42 1NS

KEY SUBCONTRACTOR(S)

NA

COMMERCIALLY SENSITIVE INFORMATION

NA

SERVICE CREDITS

NA

ADDITIONAL INSURANCES

NA

GUARANTEE

NA

SOCIAL VALUE COMMITMENT

NA

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | Xxxxx redacted under FOI Section 40 | Signature: | Xxxxx redacted under FOI Section 40 |
| Name: | Xxxxx redacted under FOI Section 40 | Name: | Xxxxx redacted under FOI Section 40 |
| Role: | Sales Manager | Role: | Commercial Category Lead |
| Date: | 16/01/2025 | Date: | 17/01/2025 |