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| **Offer and Acceptance** |
| A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 90 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (up to £122,979)Name (Block Capitals): Position: For and on behalf of the Contractor:Authorised Signatory Date: | B) AcceptanceName (Block Capitals): Position: Commercial ManagerFor and on behalf of the Authority: Authorised Signatory Date:  |
| C) **Effective Date of Contract**:  |