Weightmans LLP

**REDACTED TEXT under FOIA Section 40, Personal Information**

Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 30/08/2022

Contract ref: CCLL22A08

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**,

**Award of contract for the supply of Provision of Contract Management Joint Insurance Cost Sharing Guidance**

Further to your submission of a bid for the above Procurement, on behalf of IPA Cabinet Office (the “Authority”), we are pleased to award this contract to you.

The call-off contract shall commence 1st day of September 2022 and the Expiry Date will be 31st day of December 2022. The total contract value shall be £14,500.00 ex VAT.

This procurement activity was a Direct Award under Commercial Agreement RM3788 WPS Legal Services, Lot 2a Full Service Terms – England & Wales and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead via email by 3pm 31/08/2022. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of **REDACTED TEXT under FOIA Section 40, Personal Information** | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information Customer Service Manager** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 30/08/2022 |  |