

**STATEMENT OF WORK
FOR SUPPLY OF NATO STANDARD AIRCRAFT ELECTRICAL CONNECTORS
FOR USE ON GROUND SERVICING EQUIPMENT**

Air Commodities Team

ACCOMM1C/7085

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LIST OF ABBREVIATIONS

AoG	Aircraft on Ground
Def Stan	Defence Standard
DF	Delivery Forecast
DofQ	Denomination of Quantity
MOD	Ministry of Defence
MRP	MAA Regulatory Publications
NATO	North Atlantic Treaty Organisation
PM	Project Manager
PRM	Progress Review Meeting
PPQ	Primary Packaging Quantity
QA	Quality Assurance
QMP	Quality Management Plan
QMS	Quality Management System
RFQ	Request for Quotation
SOW	Statement of Work

Definition of Terms and Text Formats

In this document, the following words and text formats have the specific meaning defined below:

“Accredited Alternative” refers to either a fit, form and functional item or replacement item to satisfy the future requirement and is authorised for use by Air Commodities Team.

“Annual” is defined as occurring once a year:

“Articles” means the goods and / or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2 (Schedule of Requirements), but excluding incidentals outside Schedule 2 (Schedule of Requirements) such as progress reports.

“Authority” means the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland.

“Authority’s Logistic Management Data” refers to supply chain information that is critical to your organization required for exact matching of receipts to orders.

“Biannual” is defined as occurring twice a year:

“Configuration Control” means the maintenance of effective control of the approved configuration of materiel.

“the Contract” means the Contract including its Schedules and any amendments agreed by the Parties in accordance with clause A2 (of Contract ACCOMM1C/7085). In the event of inconsistency or contradiction, Sections A-L of the Conditions of the Contract shall be given equal precedence with Schedule 1 of ACCOMM1C/7085 (Definitions of Contract) and Schedule 3 of ACCOMM1C/7085 (Contract Data Sheet).

“Contractor” means the person who, by the Contract, undertakes to supply the Contractor Deliverables, for the Authority as is provided by the Contract. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be, and the expression shall also include any person to whom the benefit of the Contract may be assigned by the Contractor with the consent of the Authority.

“Contractor Deliverables” means the goods and / or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2 (Schedule of Requirements), but excluding incidentals outside Schedule 2 (Schedule of Requirements) such as progress reports.

“Denomination of Quantity” means the quantity or measure by which an item of material is managed.

“Firm Price” means a price (excluding VAT) which is not subject to variation.

“Life of Type Buy” is the term used to describe the pre-ordering of sufficient quantities of equipments or components to cover any potential periods of time when, due to an impending obsolescence issue, availability of the afore mentioned equipment or component will be unaffected until an Accredited Alternative can be supplied.

“Non Conforming Receipt” refers to a document raised where a product or article is found to be nonconforming to the packaging requirements upon delivery to the end user.

“Obsolescence Management Log” refers to a register held by the contractor identifying any items with obsolescence issues and recommends a course of action to manage the solution.

“Obsolescent/Obsolete” refers to an article or item that is already disused, discarded or no longer available.

“Primary Packaging Quantity” means the quantity of an item of material to be contained in an individual package, which has been selected as being the most suitable for issue(s) to the ultimate user

“Project Manager” and “Equipment Support Manager” mean the authority so designated in the Contract.

“Serviceable” is defined as being able to be used for its intended purpose.

“shall” is used to indicate a mandatory requirement placed on the Contractor. Departure from such a requirement is not permissible without formal agreement between the Contractor and the Authority.

“Spares Process Map” refers to a procedure to be followed by the contractor for the demand ordering and supply of items against the contract.

“Terms and Conditions” means General and special arrangements, provisions, requirements, rules, specifications, and standards that form an integral part of an agreement or contract.

“User” is used to refer to the Front Line Commands, including planners, operators, maintenance personnel, etc.

“will” is used to indicate an intention on the part of the Authority or its agents.

Note: *“should” is used to indicate a desirable requirement. If the Tenderer cannot or does not wish to comply with a desirable requirement in this draft SOW, the Tenderer shall provide a justification for not meeting the requirement in his Tender response. Once the Contract has been placed, all “should”s that the Tenderer can comply with will become mandatory requirements. Any other “shoulds” will be removed following agreement by the Authority.*

Introduction

- 1 This Statement of Work sets out the activities the Contractor is to undertake in order to deliver the requirements of Contract ACCOMM1C/7085. The Authority's Project Manager (PM) will be responsible for the day to day management of the Contract on behalf of the Authority. The details of the PM are detailed in Box 2 of DEFFORM 111 – Addresses and Other Information, at Annex A to Schedule 3 of Contract ACCOMM1C/7085.
- 2 The Contractor shall be required to deliver all the requirements of ACCOMM1C/7085 in accordance with the following line items:
 - 2.1. Line Item 1 - Provision of NATO standard aircraft electrical connectors for use on ground servicing equipment
 - 2.2. Line Item 2 - Provision of spares for NATO standard aircraft electrical connectors for use on ground servicing equipment
- 3 All tasks undertaken under Line Items 1 and 2 will be undertaken on a task-by-task basis in accordance with Schedule 10 of ACCOMM1C/7085.

4 **Line Item 1 – Provision of NATO standard aircraft electrical connectors for use on ground servicing equipment**

- 4.1.1. The Contractor shall provide a facility for the duration of the Contract, for provision of the items listed at Annex B to Schedule 2 of Contract ACOMM1C/7085. All provisioning under Line Item 1 shall be on a task by task basis in accordance with Schedule 10 of the Contract and will follow the Spares Tasking Process Map at Annex A to Schedule 10 of Contract ACOMM1C/7085. Upon agreement of a task, the Contractor shall be responsible for supplying compliant, serviceable units within the agreed Delivery Forecast (DF) lead times identified in Annex B to Schedule 2 of Contract ACCOMM1C/7085 and the Deliverables contained within the approved Automatic Order Form (R015) and Order of Requirement against an Enabling Contract Form (F6625, F6625C), to locations specified by the Authority
- 4.1.2. Transportation of Articles between the Contractor and the Authority's sites shall be carried out by the MOD transport system in accordance with DEFCON 621A (Edn 06/97). When the Articles are ready for collection, the Contractor shall contact the Authority's Project Manager at Box 2 of the DEFFORM 111 and the MOD's transport agency at Box 10 of the DEFFORM 111, to arrange transportation.
- 4.1.3. The Contractor shall be responsible for all packaging between their premises and distribution to the Authority's sites. All equipment listed at Annex B to Schedule 2 of Contract ACCOMM1C/7085 shall be packaged in accordance with DEFCON 129 (Edn 10/13) unless otherwise stated by the Authority. Any Articles identified as requiring a Special to Type Container (STC) must be delivered in the STC. Any non compliance with DEFCON 129 (Edn 10/13) or any damage resulting from incorrect packaging shall be dealt with in accordance with Clause K9 of Contract ACCOMM1C/7085.
- 4.1.4. The Contractor shall ensure that all spares entering the military supply chain are individually NATO codified in accordance with JSP 886 – Defence Logistics Supply Chain Manual and DEFCON 117 – Supply of Documentation for NATO Codification Purposes.
- 4.1.5. The Denomination of Quantity (DofQ) and Primary Packaging Quantity (PPQ) for each Article is specified in Annex B to Schedule 2 of Contract ACCOMM1C/7085. The Authority's Logistic Management Data systems require exact matching of receipts to orders therefore it is essential that the Contractor observes the specified

DofQ and PPQ. Goods will be rejected by the Authority if not delivered to the specified DofQ & PPQ unless notification of variance has been given to, and accepted, by the Authority prior to dispatch.

4.1.6. Should it be anticipated that the Contractor Deliverable will not be delivered within the lead times identified at Annex B to Schedule 2 of Contract ACCOMM1C/7085, the Contractor shall notify the Authority's Project Manager immediately. Failure to notify the Authority's Project Manager shall result in a breach of Contract. Notification does not constitute acceptance and the Authority's Project Manager will review the justification for late delivery and provide acceptance on a case-by-case basis.

5 **Line Item 2 – Provision of spares for NATO standard aircraft electrical connectors for use on ground servicing equipment**

- 5.1.1. The Contractor shall provide a facility for the duration of the Contract, for provision of the items listed at Annex C to Schedule 2 of Contract ACOMM1C/7085. All provisioning under Line Item 2 shall be on a task by task basis in accordance with Schedule 10 of the Contract and will follow the Spares Tasking Process Map at Annex A to Schedule 10 of Contract ACOMM1C/7085. Upon agreement of a task, the Contractor shall be responsible for supplying compliant, serviceable spares within the agreed Delivery Forecast (DF) lead times identified in Annex C to Schedule 2 of Contract ACCOMM1C/7085 and the Deliverables contained within the approved Automatic Order Form (R015) and Order of Requirement against an Enabling Contract Form (F6625, F6625C), to locations specified by the Authority.
- 5.1.2. Transportation of Articles between the Contractor and the Authority's sites shall be carried out by the MOD transport system in accordance with DEFCON 621A (Edn 06/97). When the Articles are ready for collection, the Contractor shall contact the Authority's Project Manager at Box 2 of the DEFFORM 111 and the MOD's transport agency at Box 10 of the DEFFORM 111, to arrange transportation.
- 5.1.3. The Contractor shall be responsible for all packaging between their premises and distribution to the Authority's sites. All equipment listed at Annex C to Schedule 2 of Contract ACCOMM1C/7085 shall be packaged in accordance with DEFCON 129 (Edn 10/13) unless otherwise stated by the Authority. Any Articles identified as requiring a Special to Type Container (STC) must be delivered in the STC. Any non compliance with DEFCON 129 (Edn 10/13) or any damage resulting from incorrect packaging shall be dealt with in accordance with Clause K9 of Contract ACCOMM1C/7085.
- 5.1.4. The Contractor shall ensure that all spares entering the military supply chain are individually NATO codified in accordance with JSP 886 – Defence Logistics Supply Chain Manual and DEFCON 117 – Supply of Documentation for NATO Codification Purposes.
- 5.1.5. The Denomination of Quantity (DofQ) and Primary Packaging Quantity (PPQ) for each Article is specified in Annex C to Schedule 2 of Contract ACCOMM1C/7085. The Authority's Logistic Management Data systems require exact matching of receipts to orders therefore it is essential that the Contractor observes the specified

DofQ and PPQ. Goods will be rejected by the Authority if not delivered to the specified DofQ & PPQ unless notification of variance has been given to, and accepted, by the Authority prior to dispatch.

5.1.6. Should it be anticipated that the Contractor Deliverable will not be delivered within the lead times identified at Annex C to Schedule 2 of Contract ACCOMM1C/7085, the Contractor shall notify the Authority's Project Manager immediately. Failure to notify the Authority's Project Manager shall result in a breach of Contract. Notification does not constitute acceptance and the Authority's Project Manager will review the justification for late delivery and provide acceptance on a case-by-case basis.