

TENBURY TOWN COUNCIL



INVITATION TO TENDER FOR A PROPOSED MULTI-USE GAMES AREA ON EXISTING TENNIS COURTS AT THE BURGAGE, TENBURY

INTRODUCTION

Tenbury Town Council is looking to appoint a company to convert the eastern existing tennis court at The Burgage recreation ground to a 32.15m x 15m Multi-Use Games Area (MUGA).

BACKGROUND

Tenbury Town Council owns and maintains the recreation area at The Burgage, off Teme Street, Tenbury Wells, Worcestershire, WR15 8AA.

The Town Council budget for 2026/27 includes funds to convert an existing tennis court, with s.106 funding being available to improve and enhance the facilities

Tenbury Town Council also owns and manages the play areas immediately adjacent to the tennis and there are plans to replacement the children's play area equipment.

THE SITE



SITE VISITS

The Burgage play area is a public area and can be visited at any time. However, if you would like to meet with the Town Clerk on site, please telephone Tenbury Town Council offices on 01584 810118 to arrange a time and date.



On the map above the area marked 'A' marks the location of the tennis courts.

The project is to convert the eastern existing tennis court to a 32.15m x 15.0m Multi-Use- Games Area (MUGA) with recessed 5-a-side and basketball goals at each end and footpath around three sides.

REQUIREMENTS

To convert the eastern existing tennis court at The Burgage, Tenbury to a 32.15m x 15.m Multi-Use-Ganes Area (MUDA) to an overall budget of £78,000 including VAT.

The facility to be suitable for all ages.

Multi-Use-Games Area

- To set out the location of the MUGA within the eastern tennis court and saw the existing asphalt surface approx. 100mm outside the edges. Excavate a shallow trench approx..300mm wide x 200mm deep around the inside of the saw cut.
- To supply and lay 50 x 200x 915mm pre-cast concrete edgings on Gen 1 concrete bed and haunch within the trench to the perimeter of the courts and recessed goals. The top of the edgings to be approx. 90mm above the existing asphalt surface.
- Perimeter of MUGA – supply and erect a heavy duty welded twin-wire panel system surround with a recessed goal for 5-a-side and cantilevered basketball goal at each end, comprising of:

Height: 3,030mm

Post Centres: 2,510mm

Intermediate Post: 80mm x 40mm RHS with fixings at 400mm centres

Corner Posts: 80mm x 80mm RHS with fixings at 400mm centres

Twin Wire Panels: 6mm dia. Vertical wires at 50mm with dual 8mm dia. horizontal wires welded either side at 200mm centres. The vertical rods project at the top as anti-climb deterrent.

Access – 1 no. 1.2m wide inward opening gate with matching mesh infill and sliding lockable latch set at the south-west corner of the MUGA.

5-a-side goals – Recessed goals in the surround at both ends of the MUGA, each 2.5m wide x 2.0m high x 1.0m deep.

Basketball Goals – Cantilever arms above the 5-a-side goals at each end with 1.2m regulation projection into the MUGA, complete with BB back board, ring and regulation white net.

Protection of steelwork – All steelwork shot blasted, galvanised and powder coated green (RAL 6005) or black (RAL 9005).

- Supply and install (as above) in south-west corner of the MUGA 1 no.1.2m wide tennis court access gates with chain link infill and lockable sliding latch to provide access to the remaining tennis courts.
- At the north-west corner of the MUGA close off the gap with 2.75m high PVC coated galvanised core chain-link complete with new corner post, rakers and struts to maintain security to tennis courts.
- Within the recessed goals supply and lay 200 x 100 x 50mm concrete paving blocks in rectangular bond as the finished surface, with a header course 200mm wide set on concrete at the outside edge. The remaining blocks within the goals to be laid on 25mm bed 6mm clean crushed rock.

Area of the MUGA within the new edgings

- Thoroughly sweep area and remove resultant detritus.
- Set out a 450mm x 450mm grid and install stone filled vertical drainage holes through the full thickness of the existing asphalt surface on the grid points.
- Thoroughly roll the existing surface to alleviate any heave caused by frost or the installation of the vertical drainage holes.
- Supply, lay and roll a new porous stone based comprising 70mm depth of 20-10mm clean crushed rock blinded with same 6mm gauge.
- Establish a laser level control system and set up temporary steel screeding rails to accurate grade to supply, lay and roll 32mm consolidated thickness 6-33mm hot laid porous asphalt sports surface.
- Set out and paint sport playing lines:
 - 1 No set of 5-a-side football playing lines
 - 2 No Basketball 'three-point line'
 - Pickleball
- Around the outside of the south-east corner of the MUGA form a DDA compliant landing and 1 in 12 access ramps. The outside edges of the landing and ramps to be supported by 50 x 150 x 915mm precast concrete edgings and the surface formed with porous asphalt.
- Make good the existing asphalt surface outside the MUGA where kerbs and surround have been installed.
- Deep clean the remaining areas of the original tennis courts that form the footpath round the north, east and south sides of the MUGA using specialist surface cleaning equipment and apply one coat of Colas – Colseal asphalt slurry in accordance with the manufacturer's instructions to extend the life of the footpath surface.

- Take down the chain-link to the three sides of the tennis court, cut to lengths of approx. 12m to comply with Manual Handling Regulations (to be disposed of off-site if instructed)
- Dig round each steel posts in the dismantled surround, cut off approx. 100mm below ground level and reinstate the ground.
- Colour coat the playing surface of the MUGA (excluding the block paved recessed goals) in terracotta red, light green or dark green using purpose made textured acrylic resin coating (tennis court grade) applied in two coats.

The tender price to also include

- Removal and disposal of redundant equipment.
- Temporary security fencing to separate the area from remaining two tennis courts
- All arisings to be cleared off site.
- Skip hire, storage container, site welfare
- Leave site tidy on completion
- Provide maintenance instructions.
- Post installation inspection by Play Inspection Company.

Surface:

- The area is prone to flooding, which should be taken into consideration.

ADDITIONAL INFORMATION

Your tender should be based on this document and include the following:

- Proposed Plan
- A clear breakdown of your fees and overall costings, stating any exclusions and inclusions
- Estimated project time
- Costs for alternative sports if suitable.

BUDGET

Guideline budget is £60,000 excluding VAT.

ANTICIPATED PROJECT DATES

This project is planned to commence in spring 2026.

INSURANCE REQUIREMENTS

The appointed contractor must be willing to obtain the following levels of insurance:

- Employer's Liability Insurance: £5 million
- Public Liability Insurance: £5 million
- Professional Indemnity Insurance: £1 million (for each and every claim)

EVALUATION CRITERIA

Quotations will be evaluated on the main criteria as follows:

- Price: 80%
- Quality and sustainability value: 20%

SUBMISSION OF TENDER

The tender deadline is 1pm on Friday 30 January 2026. Any tenders received after this time will not be considered.

All quotations should be marked for the attention of Lesley Bruton, Town Clerk and sent by email to Lesley Bruton, Town Clerk, clerk@tenburytowncouncil.gov.uk or by post to Tenbury Town Council, The Pump Rooms, off Teme Street, Tenbury Wells, Worcestershire, WR15 8BA

The Council reserves the right to carry out post-tender negotiations should this be felt to be beneficial.

Terms and conditions to be agreed.

Please contact Lesley Bruton, Tenbury Town Council at Tenbury Town Council, 01584 810118 or email: clerk@tenburytowncouncil.gov.uk if you have any queries.