**Preliminary Market Testing**

**Questionnaire / Request for Information (RFI)**

**In relation to**

**Restorative Justice Services in Kent and Medway**

**Please return this completed questionnaire by: 24 March @14:00 hrs**

Any questions relating to this RFI should be send via the e-tendering procurement portal from where this document was obtained.

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| **Section 1: Introduction** |

**Introduction**

1. This Preliminary Market Testing Exercise is being conducted by the Seven Force Commercial Services Procurement Team (the “Programme”) for the Police and Crime Commissioner for Kent (“the Authority”)
2. This Preliminary Market Testing Exercise relates to the procurement of Restorative Justice Services in Kent and Medway (the “Project”)
3. It should be noted that this Preliminary Market Testing Exercise is not intended to be a call for competition.
4. This Preliminary Market Testing Exercise is intended to assess the level of interest from potential organisations (the **“**Interested Organisations”) and determine options for service delivery.
5. Set out in Section 2 (Project Summary) is a summary of the requirements. The Interested Organisations are encouraged to read Section 2 carefully to understand these requirements.
6. The responses are not evaluated or scored, as this Preliminary Market Testing Exercise is not part of a formal procurement process.
7. Responses to this Preliminary Market Testing Exercise are confidential and not shared wider than the Authorities Project Team.
8. Please submit responses that are short, clear, and concise and please do not include any additional marketing information.

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| **Section 2: Project Summary** |

**Reason for this Request for Information (RFI)**

The Police & Crime Commissioner (PCC) has responsibility for ensuring the delivery of efficient and effective support services for victims of crime in Kent. This service provision includes the commissioning of Restorative Justice (RJ) to support victims in asking questions of the offender to help empower them to move forward. It also helps offenders understand the impact of their actions, holds them to account and supports reductions in re-offending. RJ is also listed under Right 3 of the Code of Practice for Victims of Crime in England and Wales, with victims having the right to receive information on RJ services.

The current Kent RJ service was commissioned in 2017 and the PCC will be looking for a suitable organisation to provide expertise and support for those individuals impacted by crime who wish to pursue restorative justice.

Prior to releasing the tender opportunity to the open market, the Procurement team are requesting information from providers who are interested in providing this Service. We would like to draw on Provider’s knowledge and experience of the current market and any challenges currently experienced for similar or the same service type of service. The responses will be used to assist us in the development of our final specification for the service.

**Background**

Restorative Justice brings those harmed by crime and those responsible for the harm into communication with each other, enabling everyone affected by a particular incident to play a part in repairing the harm and find a positive way forward. It offers victims an opportunity to be heard, to ask questions of the offender, and to have their say in the resolution of harm caused.

Restorative Justice has a proven significant impact in supporting victims in achieving closure and allowing them to move on with their lives. 85% of victims who have participated in restorative justice would recommend it to others.

For offenders, restorative justice provides an opportunity to face the consequences of their actions, recognising the impact that their offending behaviour has had upon others and, where possible, make amends.

In this way, restorative justice has the potential to help rehabilitate offenders and support them in addressing their offending behaviour.

**Service Description**

Kent Police and Crime Commissioner has been commissioning this service since 2017 and the current service aims to :

* Reduce the harm caused to individuals and communities as a result of crime,
* Avoid further harm being caused,
* Support victims long term recovery,
* Support offenders to understand the effect of their actions and reduce re-offending
* Restore confidence in the CJS

The service provides an accessible and flexible victim focused service model for Kent, which ensures the victim's needs and interests are the primary focus and that this is supported by a clear and accessible referral process. It is available to both adults and young people directly affected by crime and all communities.

The PCC recognises that there is a need to review the current delivery model in line with national policy, good practice and emerging needs and details on the current service has been provided to support responses.

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| **Section 2: Preliminary Market Testing Questionnaire** |

# Please complete all sections of this Questionnaire.

# Interested Organisation’s details:

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| **Company name** |  |
| **Organisation type / company form** |  |
| **Company address** |  |
| **Company Registration**  **Number** |  |
| **Contact name** |  |
| **Position** |  |
| **Telephone number** |  |
| **Email** |  |
| **Website** |  |
| **Date** |  |

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| **QUESTIONNAIRE** |

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| **Q1** | Please provide a brief outline of the services your organisation already delivers. |
|  | (expand as required) |

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| **Q2** | Please describe the skills and experience which you believe would be needed to provide an effective RJ service? |
|  | (expand as required) |

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| **Q3** | Do you have, or are you seeking, the Restorative Justice Service Quality Mark? Are there other professional accreditations and qualifications we need to take into consideration? |
|  | (expand as required) |

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| **Q4** | In your opinion, what do you see as the main challenges to delivering an RJ service. |
|  | (expand as required) |

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| **Q5** | Do you have any suggestions about how those challenges could be overcome? This could include alternative ways of delivering positive outcomes? |
|  | (expand as required) |

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| **Q6** | Do you have any suggestions about emerging trends, needs and innovation regarding RJ that would support effective delivery? |
|  | (expand as required) |

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| **Q7** | Please provide any other pertinent information that we need to consider in relation to this Project. |
|  | (expand as required) |

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| **Q8** | We are expecting to host a supplier engagement event on 23 March 2023 would you be interested in attending this event via Microsoft Teams? |
|  | (expand as required) |

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| **Q9** | Would you be interested in tendering for this services? |
|  | (expand as required) |

Thank you for completing this questionnaire.