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Commercial Relationship Manager
Department for Transport
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Email:

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28 August 2024

**Dear Consultant** 

## Procurement Reference - THRE0015 Tickets Per Journey

On behalf of the Secretary of State for Transport, I am writing regarding the agreement made on 29 November 2023 between the Department for Transport ("the Client") and Steer Davies & Gleave Limited ("the Consultant") regarding the above work package order.

I can confirm that the agreement has now been varied in time only. The agreement will continue in accordance with the same terms and conditions as specified in the original agreement of 29 November 2023.

This contract has now been extended to conclude on **30 November 2024.** The Contract Value will remain as £49,762.50 excluding VAT, with DfT under no obligation to spend the full amount.

Please acknowledge receipt and acceptance of this letter by signing and returning a copy to me.



