**LINK UP MITAKA LTD**

**Link up House
Ring Road
Lower Wortley
Leeds
LS12 CAB**

Attn:  **REDACTED TEXT**

**REDACTED TEXT**

Date: **Wednesday 25th March 2020**

Contract ref: **CCHR19A47**

Dear **REDACTED TEXT**,

**Award of contract for the Provision of Interpretation and Translation Services Support to Service Police Legacy Investigations (SPLI)**

Further to your submission of a bid for the above Procurement, on behalf of the Ministry of Defence (Contracting Authority), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on Wednesday 1st April 2020 and the Expiry Date will be Wednesday 31st March 2021. The Contracting Authority reserves the option to extend the call-off contract by a period of twelve (12) months. The total contract value shall be £157,893.90 ex VAT, including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM1092 Lot 1 - Language Services and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of part 1 of the Call Off Order Form and forward to the Procurement Lead electronically via email to cclhr@crowncommercial.gov.uk by Friday 27th March 2020.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of the Ministry of Defence (Contracting Authority) |
| Name: **REDACTED TEXT**  |  |
| Signature: **REDACTED TEXT** |  |
| Date: 26th March 2020 |  |