



T 01924 848806
F 01924 840694
www.ncm.org.uk

Date: 05/03/2018

Reference: PRO-FON-003

SAFETY CRITICAL WORKER (SCW) MEDICAL FITNESS ASSESSMENTS FUTURE OPPORTUNITY NOTICE

CONTENTS

- 1. Purpose and Scope of Document**
- 2. Introduction**
- 3. Background**
- 4. Sustainability and Innovation**
- 5. Objective of the Proposed Project**
- 6. Planned Tender Process**
- 7. Contact Details**
- 8. Deadline for Queries and Responses**
- 9. Scheduled ITT Date**

1. Purpose and Scope of Document

The purpose of this document is to explain the future opportunity, detail how to declare your interest and the expected timescales of decision and delivery.

2. Introduction

Thank you for showing an interest in our future opportunity notice for our Safety Critical Worker (SCW) medical fitness assessment future opportunity notice.

The National Coal Mining Museum for England is seeking to liaise with a contractor to provide the requirements, answer any questions ahead of a full tender being posted and develop a robust plan of action going forward helping to inform on the development of our programme ready for potential implementation in Q2 / Q3 2018 on a date to be determined.

3. Background

The National Coal Mining Museum for England aims to keep coal mining alive by collecting and preserving the industry's rich heritage, creating enjoyable and inspiring ways to learn for people of all ages, backgrounds and abilities.

In 1988 the Yorkshire Mining Museum opened at Caphouse Colliery. It was established with funding from West Yorkshire and South Yorkshire Metropolitan County Councils, Wakefield and Kirklees Metropolitan District Councils and technical support and assistance from British Coal.

The Museum was granted national status in 1995. Following this the Department for Culture, Media and Sport carried out a detailed study into the Museum, and in 1998 provided funding which secured its long-term future. In 2001 the Museum received a Heritage Lottery Fund Grant of just over £4.5 million. The Museum raised just under £2 million to complement this grant. Work carried out using this money included restoring buildings, new gallery areas and the store for large machinery. In 2002 additional Grant-in-Aid funding enabled free admission to the Museum for all visitors.

The National Coal Mining Museum for England is funded by Grant-in-Aid from the Department of Culture, Media and Sport through the National Museum of Science and Industry along with additional funding from the Coal Authority and charitable donations from members of the public. The National Coal Mining Museum for England takes pride in its achievements, quality and motivation of staff, and is focused on delivering its high level objectives.

4. Sustainability & Innovation

The National Coal Mining Museum for England expects its suppliers to work collaboratively and be supportive of its approach to continually improve performance and efficiencies, through the selection of sustainable products and solutions, innovative thinking and the employment of best practice to meet its objectives and targets.

The National Coal Mining Museum for England recognises that improving its performance is an ongoing process and that its suppliers are important partners in our aim to become more sustainable.

OFFICIAL – SENSITIVE: COMMERCIAL

Our commitment to innovation and sustainability can be seen in the on-going conservation and development of the buildings at Hope Pit, along with the installation of a state-of-the-art environmentally sound water treatment scheme. Suppliers should be aware of the need to ensure viable, long term solutions that are sustainable, ethical and in keeping with the stated objectives and commitments of the National Coal Mining Museum for England.

5. Objective of Proposed Project

The National Coal Mining Museum for England is aware of the need to ensure the health and wellbeing of all of our guides and guest critical staff, in order to ensure the safest and most enjoyable experience for our guests. In line with our objectives we will look to appoint a contractor to conduct Safety Critical Worker (SCW) medical fitness assessments, covering general health assessments, height, weight, BMI, ophthalmic and audiometric assessments, drug and alcohol screening, spirometry and urinalysis as required.

As the site is part of the National Coal Mining Museum for England visitors and guests may be on site so any solution must bear that in mind.

We will welcome proposals involving on site or off site solutions, from GP Federations or Health and Wellbeing centres both public and private in nature.

We invite suppliers, contractors and interested organisations to advise us as to costs, expected achievements and translation estimates – grounded in factual analysis and projections – of what could be expected through any health assessments thus undertaken.

6. Planned Tender Process

The process will follow our standard procurement process involving both a tender and award phase. Any applicants wishing to contest the decision will be afforded the opportunity post-award.

7. Contact Details

Please contact the National Coal Mining Museum for England with any information or queries at this stage directly by email in the first instance. Posted, hard copy documents may be accepted at the discretion of the National Coal Mining Museum for England. Telephone correspondence is welcomed however confirmation in writing, preferably by email, would be required before anything would be considered agreed or binding.

8. Deadline for Queries and Responses

The deadline for receipt of any queries in response to this future opportunity notice is 15th April 2018 at 16:00 (local time) – any responses received after this may not be included, discussed or accepted at the discretion of the National Coal Mining Museum for England but may be lodged again at a later stage should it be appropriate.

9. Scheduled ITT Date

The National Coal Mining Museum for England anticipates posting the ITT on the 16th April at 12:00. Due to the immediacy of the need we would invite any interested parties to forward their questions and queries during this future opportunity window.

OFFICIAL – SENSITIVE: COMMERCIAL

Both the date and time of the anticipated ITT are subject to change at the discretion of The National Coal Mining Museum for England.