

APPROVAL TO PROCURE

Requestor / G7 Lead	<i>James Chalmers Senior Pollicy Advisor Sov AI Unit</i>
Commercial Lead	<i>Sarah Johnson</i>
Jaggaer Project Ref and Name	<i>Prj_6346</i>

Sections A and B to be completed for a

Section C to be completed if the total project valu

SECTION A – SUMMARY (ALL PROJ

	Core duration
Proposed Duration (in months)	2 Months
Estimated Spend (insert £ spend allocation)	£397,780.00 Excluding VAT
Total Estimated Spend Core Duration + Planned Extensions	
Project Description	<i>We are seeking a technology partner to enable AI Opportunities Stra</i>
Proposed agreement start date	<i>Monday 1st February - Friday 27th Match 226</i>

<p>How is the proposed arrangement type justified?</p>	<p><i>The requirement will be commercialised by a G Cloud 14 desk base</i></p>
<p>Is there an opportunity to aggregate this requirement with others across Commercial? If the decision was not to aggregate, please explain why.</p>	<p><i>There is no opportunity to aggregate the requirement at this stage, th</i></p>
<p>Lessons learnt from the current / previous procurement and contract</p>	<p><i>New Not Applicable</i></p>
<p>Which, if any, perceived or actual Conflicts of Interests have been identified? Reference the Conflicts of Interest Policy to ensure compliance and note that COI declarations require completing and uploading to the Jaggaer project record.</p>	<p><i>there are no perceived potential conflicts of interest for this contract</i></p>

Link here to the conflicts of interest policy and supporting guidance

SECTION B – FURTHER INFORMATION (A

Route to market	Single Tender Action+
Terms & Conditions	Short form
Pricing Model	Fixed Price

Add below the details of any existing contracts providing these goods / services / v

Jaggaer Con Reference	Contract Title	Supplier name(s)
Not Applicable		

Financial Commitment	VAT Codes
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Complete the table below based on known or forecast spend in each financial

Financial Year	RDEL - Programme	RDEL - Admin
FY25/26		
FY26/27		
FY27/28		
FY28/29		
FY29/30		
Total	£ -	

Insert your ITT link	To be completed I hav
Standard SQ to be used?	
If No, please provide a justification for not using the Standard SQ	
Any discretionary exclusion criteria to be used?	N/A
PCR 58.9 included? <i>Minimum annual turnover of upto 2x the estimated contract value unless there is a justification for a higher threshold.</i>	not applicable as using a gvernment ALB

Approvals

Business Role

Signature

Using

SRO <i>Ensure you comply with the Financial Delegated Authorities</i>	S Canicott  04/02/2026
<u>DSIT</u>	
<u>DESNZ</u>	
Finance	A Long Amy Long 04/02/2026
Commercial <i>Ensure you comply with the</i>	SJ Sarah Johnson 04/02/2026
<u>Commercial Delegated Authorities</u>	
Department Spend Control Approvals	Submission / Paper
<i>If any / all of these Controls are not applicable, please add "N/A"</i>	<i>Please add a link to the submission / paper that received approval</i>
Digital	N/A
Research <i>Ensure you comply with R&D requirements:</i> DESNZ- RAF is required	N/A
Consultancy	N/A
Professional Services	N/A
Grants (if relevant) <i>To confirm Grants have been consulted and agreed to an external delivery partner</i>	N/A

SECTION C – COMMERCIAL CONSID

REQUIRED FOR PROJECTS ABOVE £139,688**(optional below threshold)**

Use this Section C to confirm the extent to which each commercial focus area has been addressed in

Commercial Theme	
<p>Delivery Model Assessment (DMA) Which delivery options have been considered? A proportionate DMA should be conducted for all above threshold procurements.</p>	<p><i>In House - Currently DSIT does not have the internal capacity or capacity required to meet key milestones by 31st March 2026.</i> <i>Do Nothing - In the event that DSIT decide to do nothing then the milestones will not be met.</i> <i>Out source - Utilising the external supplier base to deliver the requirements.</i></p>
<p>Should Cost Modelling (if relevant) To what extent has Should Cost Modelling been attempted for this project? What are the cost drivers linked to the preferred delivery model and how can commercial savings potentially be realised?</p>	<p>N/A</p>

Market Analysis & Engagement

What is the preferred route to market and why? What options were considered and why were they discounted? What is being done to mitigate incumbent advantage, avoid distorted competition and maximise competition. Have you received any early feedback from the market (e.g., on the specification, proposed commercial model, T&Cs, etc.) that you are adopting into your commercial strategy?

*There are a number of procurement options available for this requirement. Direct Award - Under PA23 a direct award is permissible however the commercialisation are preferred.
MCF4 - MCF 4 enable the utilisation of management consultants to deliver would be 2-3 weeks and would add to the significant pressure on G Cloud 14 - The G Cloud 14 enables a prompt commercialisation on a timescales and ministerial priorities to be met.*

<p>Commercial Sustainability</p> <p>What has been the outcome of your analysis regarding addressing the commercial sustainability priorities? What are the key opportunities and risks? What kind of support, if any, do you require any support to drive forward the implementation of 'sustainable by design' principles and embed commercial sustainability?</p>	<p><i>The requirement will enable the following:</i></p> <ul style="list-style-type: none"> - <i>The summarising of knowledge, scope, strategy and Market from</i> - <i>The agreement of market engagement objectives, themes to enab</i> - <i>The agreement of stakeholder negagement objectives, themes to</i> - <i>Preparation of market and stakeholder materals and the organisat</i> - <i>Workshops to document high level options to test with business st</i> - <i>Business case suport, OBC by 31st March and foundations of 5 ca</i>
<p>Evaluation Strategy</p> <p>How do you intend to evaluate proposals against key criteria which will ensure the successful bidder is well positioned to meet our requirements? If you have included the ITT link in "Section C" for contracts, then you can use this section to summarise (and expand) the rationale for the proposed approach. Please indicate which pricing evaluation strategy you have selected and why.</p>	<p><i>A key word search will be undertaken using the following terms IT S</i></p>
<p>Commercial Model</p> <p>Provide an overview of the selected commercial / pricing model (e.g. time and materials based on a rate card, fixed price, target cost, etc.). And why it is the most appropriate (e.g. if the requirement is volume based, how is that considered in the selected model).</p>	<p><i>The commercial model will fixed price</i></p>

Useful links

Delivery Model Assessment guidance can be fo

Should Cost Model guidance can be found here. Note, lower value/less complex projects min exp

[Commercial Sustainability Guidance, Tools & Resources](#)



Department for
Energy Security
& Net Zero



Department for
Science, Innovation
& Technology

II projects.

e is above threshold.

PROJECTS)

**Additional durations
(e.g., planned extension options)**

no extension

not applicable

£397,780.00 Excluding VAT

Strategy to Execution

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...d down select which is a CCS Framework that enables securing optimum Value for money.

...he requirement is urgent in order to meet a DSIT Ministerial priority.

ALL PROJECTS)

+ Follow the Direct Award Guidance.

+ Please refer to Ts&Cs guidance here.

+ Please refer to Risk Allocation & Pricing guidance here (p19).

works. If it is a new requirement just add "N/A"

Anticipated exit timeline

If you're not sure, please contact the ICS Tax team to confirm the appropriate code

1 year. All spend should be excluding VAT

CDEL

£	480,000.00
£	480,000.00

Once we received the information from the supplier will draft the specification

Yes

N/A

Date of Approval

DocuSign unless DocuSign approval is not possible

Date of Approval

Confirm the date that approval was received

OPERATIONS

VALUE THRESHOLD

)
n the Business Case and expand on/ outline what is being done.

Response

*ability to delivery these urgent requirements which is a ministerial priority and as such third party resource is
ministerial priorities as defined in the AI action plan will not be met.
ement will enable the necessary expediency to meet the ambitious timelines of the AMC.*

requirement noting that expediency is key to meet the timescales of the project:
The lack of case law would likely mean that the applied risk rating was medium high and such alternative means of
deliver this requirement and the framework allows a direct award under the framework option however time to
see that both policy and commercial colleagues are under as it is likely a high number of bids would be received.
is a desk based down select if permissible by policy colleagues followed by a RFP. This enables the ambitious

*DSIT & CTT teams.
ile testing & Planning
test and plan
ion of plenary sessions
akeholders
ase business case*

strategy, msrket Intelligence, Business Case development.

und here.

Expectation is budget assumptions & benchmarking explanation.

Details can be found here.



This Document has been Signed with a **secure electronic signature** via E-Sign.

Envelope Details

Title	Commercial_Approval_Form_AMC_.pdf.pdf
Author	Sarah Johnson (sarah.johnson2@dsit.gov.uk)
Envelope Created on	Wed, 04 Feb 2026 14:18:48
Envelope ID	6b4bdfb4-0964-441b-8bef-12e3b4a80399

Document Details

Title	Commercial_Approval_Form_AMC_.pdf.pdf
Digital Fingerprint	8c2ceaef-e9d7-4c7f-be1d-ec3b50545d45

Document Signers Scan/Click the QR Code to view signature information

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Document History

Wed, 04 Feb 2026 14:57:39	Amy Long Signed the Document (IP: 147.161.145.75)
Wed, 04 Feb 2026 14:51:21	Sam Canicott Signed the Document (IP: 147.161.143.116)
Wed, 04 Feb 2026 14:18:56	Sarah Johnson Signed the Document (IP: 147.161.237.89)



