

# Short Contract

A contract between    **The Natural Environment Research Council  
British Antarctic Survey**

and

for    **Reburishment works at The British Antarctic Survey Innovation  
Centre**

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**Notes about this contract are printed in boxes like this one. They are not part of the contract.**

# Contract Data

The *Employer* is  
Name The Natural Environment Research Council – British Antarctic Survey  
Address Innovation Centre  
High Cross  
Madingley Road  
Cambridge  
CB3 0ET  
Telephone +44 (0)1223 221400 Fax +44 (0)1223 362616  
E-mail address Info@BAS.ac.uk

The *works* are As outlined in Invitation to Quote FM16174

The *site* is BAS, High Cross, Madingley Road CB3 0ET

The *starting date* is January 3<sup>rd</sup> 2017

The *completion date* is March 3<sup>rd</sup> 2017

The *period for reply* is 2 weeks.

The *defects date* is 52 weeks after Completion.

The *defect correction period* is 4 weeks.

The *delay damages* are £500.00 per day.

The *assessment day* is the Last working day of each month.

The *retention* is 0%.

Does the United Kingdom Housing Grants, Construction and  
Regeneration Act (1996) apply? No

The *Adjudicator* is

Name The Royal Institute of Chartered Surveyors  
Address RICS Contact Centre, Survey Court, Westwood Way, Coventry, CV4 8JE  
Telephone +44 (0)870 333 1600  
E-mail address ContactRICS@RICS.org

# Contract Data

The interest rate on late payment is ..... % per complete week of delay.

**Insert a rate only if a rate less than 0.5% per week of delay has been agreed.**

The Contractor is not liable to the Employer for loss of or damage to the Employer's

property in excess of £5,000,000.00 (Five Million Pounds) for any one event.

The Employer provides this insurance

**Only enter details here if the Employer is to provide insurance.**

Nil

The minimum amount of cover for the third insurance stated in the Insurance Table is £5,000,000.00 (Five Million Pounds)

The minimum amount of cover for the fourth insurance stated in the Insurance Table is £5,000,000.00 (Five Million Pounds)

The Adjudicator nominating body is RICS Dispute Service

The tribunal is Arbitration

If the tribunal is arbitration, the arbitration procedure is The RICS Dispute Resolution Service (DRS) procedure in force when the arbitrator is appointed.

The conditions of contract are the NEC3 Engineering and Construction Short Contract April 2013 and the following additional conditions

# Contract Data

## The Contractor's Offer

The Contractor is

Name .....

Address .....

.....

Telephone ..... Fax .....

E-mail address .....

The percentage for overheads and profit added to the Defined Cost for people is ..... %.

The percentage for overheads and profit added to other Defined Cost is ..... %.

The Contractor offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is .....

Enter the total of the Prices from the Price List. £—.—
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Signed on behalf of the Contractor

Name .....

Position .....

Signature ..... Date .....

## The Employer's Acceptance

The Employer accepts the Contractor's Offer to Provide the Works

Signed on behalf of the Employer

Name .....

Position .....

Signature ..... Date .....

# Contract Data

## Price List

Entries in the first four columns in this Price List are made either by the *Employer* or the tenderer.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

Item number	Description	Unit	Quantity	Rate	Price
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Pricing Schedule AW5.2 to be completed with the Invitation to Quote.

Please also repeat the total figure here

The total of the Prices

5

# Contract Data

## Works Information

The Works Information should be a complete and precise statement of the *Employer's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Employer's* intention. Information provided by the *Contractor* should be listed in the Works Information only if the *Employer* is satisfied that it is required, is part of a complete statement of the *Employer's* requirements and is consistent with the other parts of the Works Information.

### 1 Description of the *works*

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

As outlined in Section 4 Specification of Invitation to Quote FM16174

### 2 Drawings

List the drawings that apply to this contract.

Drawing number	Revision	Title
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Refer to Appendixes in Invitation to Quote FM16174

# Contract Data

## Works Information

### 3 Specifications

List the specifications which apply to this contract.

Section 4 Specification within Invitation to Quote FM16174 relates

### 4 Constraints on how the *Contractor* Provides the Works

State any constraints on the sequence and timing of work and on the methods and conduct of work including the requirements for any work by the *Employer*.

Information can be found in Section 4 Specification of Invitation to Quote FM16174

# Contract Data

## Works Information

### 5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the *works* is intended to be at their Completion as defined in clause 11.2(1).

Programme to be attached within the Contracts response to PROJ1.2

### 6 Services and other things provided by the *Employer*

Describe what the *Employer* will provide, such as services (including water and electricity) and "free issue" Plant and Materials and equipment.

Item	Date by which it will be provided
All utilities will be supplied by the employer.	January 3 <sup>rd</sup> 2017

# Contract Data

## Site Information

**Give information about the *site* such as the ground conditions and any other information which is likely to affect the *Contractor's* work such as limitations on access and the position of adjacent structures.**

All required information has been outlined in Section 4 Specification, further information should be provided in the Contractors Risk Assessment as requested in PROJ1.3