

## Schedule 6 - Task Authorisation Form for Emergent Work

### PART A – TASK DEFINITION

#### Section 1: Description of Task.

<b>Task Serial N<sup>o</sup>:</b>	[Task N <sup>o</sup> ]	<b>Revision:</b>	[Doc Ver]	<b>Date:</b>	[Comments]
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<b>TITLE</b>	[Title]
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#### Background

#### Task requirement

Quotation to be submitted by HH:MM DD/MM/YY

This section is to identify:

Availability if altered from Terms and Conditions

Deliverables: The fundamental deliverable(s). If deployed for a period of time a level of availability specific to the deployment. This shall include reference to those DEFCONS (e.g. DEFCON 127 \_ Pricing of Emergent Work) and Quality Standards that are applicable to emergent work only.

Additional constraints. The terms and conditions of the Contract shall apply. This section shall identify any policy or regulation that the Contractor is obliged to comply with if not currently identified in the Contract. Reference to be made to any relevant Standing Orders and Reporting procedures particularly if different to those at the RAF NHT.

Opportunities. Any issues that the Contractor is not obliged to comply and are currently identified in the Contract for example a lower level of availability or compliance with a technical standard or Condition of Contract.

#### Assumptions

#### Dependencies

#### Section 2: Authorisation for the Task

<u>Project</u>	TITLE	SIGNATURE
Task requirement issued by the Authority		
		Date:
<u>Commercial</u>	TITLE	SIGNATURE
Task requirement issued by the Authority		
		Date:

<b>Task Serial N°:</b>	[Task N°]	<b>Revision:</b>	[Doc Ver]	<b>Date:</b>	[Comments]
<b>TITLE</b>					

## PART B - CONTRACTOR'S QUOTATION

### Section 1: Scope of Task.

Specific Tasks as defined hereunder shall be undertaken in accordance with the Terms and Conditions applicable to Contract C17CSAE/707083450.

#### Task Response

#### Dependencies/Opportunities

#### Proposed timescales

#### Firm Price (including full breakdown using rates detailed with Pricing Tables to the SoR):

£

Milestone payments will only be considered for quotations greater than £250K in value and duration greater than 30 days.

Quotation valid until: HH:MM DD:MM: YY

### Section 2: Contractor Authorisation.

	TITLE	SIGNATURE
Authorised on behalf of the Contractor		
		Date:

<b>Task Serial N°:</b>	[Task N°]	<b>Revision:</b>	[Doc Ver]	<b>Date:</b>	[Comments]
<b>TITLE</b>					

## PART C - AUTHORITY AUTHORISATION

### Section 1: Authorisation.

#### 1a. Task Approval

<u>Project</u>	TITLE	SIGNATURE
Task requirement signed on behalf of the Authority		
		Date:

<u>Finance Coding</u>	Code
RAC	
UIN	
LPC	
VAT Code	
CP&F Category code	
AP Month	
CP&F Title Description (With TAF number)	
Child CPA funding allocated against	

<u>Finance</u>	TITLE	SIGNATURE
Task requirement signed on behalf of the Authority		
		Date:

<u>Commercial</u>	TITLE	SIGNATURE
Task requirement signed on behalf of the Authority		
		Date:

Task Serial N°:	[Task N°]	Revision:	[Doc Ver]	Date:	[Comments]
TITLE					

PART D - COMPLETION OF TASK

	TITLE	SIGNATURE
Signed on behalf of the Contractor to confirm the Task has been completed.		
		Date:

	TITLE	SIGNATURE
Signed on behalf of the Authority to confirm the Task has been completed.		
		Date: