



Department
for Education

TNS House,
Westgate,
London
W5 1UA

28/06/2018

Dear ,

**RESEARCH PROJECT: FURTHER EDUCATION LEARNERS AND APPRENTICES
SURVEY
PROJECT REFERENCE: EOR/SBU/2016/046**

Please find attached a Variation of Agreement for this Research Contract.

I would be grateful if you could sign and date this for and on behalf of your organisation and email them to me at the address below:

One copy of the Variation will be returned to your organisation once it has been signed for and on behalf of the Department.

Yours sincerely,

, Skills Policy Analysis

VARIATION TO THE CONTRACT WITH: TNS BMRB (Trading as Kantar Public)

CONTRACT NUMBER: EOR/SBU/2016/046

CONTRACT DATE: 07/07/2017

VARIATION NUMBER: [1]

REASON

Expanding the scope of the qualitative element of this project, from 18 depth-interviews with Learners and Apprentices, to a total of 36 Interviews. This variation also covers the cost of a publishable research report covering the qualitative element.

SCHEDULE ONE

p.9 Section 5: Methodology

'Overview' final paragraph now should read: "There will be an additional 36 depth interviews, from 45-60 minutes, to provide a deeper qualitative understanding of issues identified during the survey fieldwork and to cover areas that the questionnaire is unable to incorporate. The scope of this will be agreed with the Contractor following completion of survey fieldwork and presentation of findings. The qualitative work will include a standalone, publishable report in Department format.

SCHEDULE TWO

Milestone	Payment Amount	Payment Date
Final report (qualitative interviews)	£12,525	28-09-2018

**Expenditure for the financial year 2018-2019 shall not exceed £111,088.8 excluding VAT
Total Project expenditure shall not exceed £505,344 excluding VAT**

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

**Authorised to sign for and on behalf of
the Secretary of State for Education**

Signature

Date

16/07/2018

Name in Capitals

Position and Address

Head of Analysis, Skills Policy Analysis

**Sanctuary Buildings,
20 Great Smith Street,
London,
SW1P 3BT**

**Authorised to sign for and on behalf of
the Contractor**

Signature

Date

10/07/2018

Name in Capitals

Position and Address

**Kantar Public
4 Millbank
Westminster
SW1P 3JA**

