



Purchase Order

Order No. P103464 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

RISUAL LIMITED
 RISUAL HOUSE
 PARKER COURT
 STAFFORDSHIRE TECHNOLOGY COURT
 STAFFORD
 ST18 0WP

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed: *[Signature]*

Date: 16th May 2017

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each	unless otherwise stated	per each carriage paid	carriage paid
				£	£
1	Terms and conditions for this order are as per contract reference RM1557-8/5 [REDACTED] Microsoft Exchange [REDACTED]	XXXXXXX		XXXXXXX	XXXXXXX
2	[REDACTED] Microsoft Exchange [REDACTED]	XXXXXXX		XXXXXXX	XXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	23750.00
Standard Rate VAT (If Applicable)	4750.00
Total Value of Order	28500.00

D. Deliver To:

XXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:

[REDACTED]
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 [REDACTED]

F. Delivery Date

17th May 2017

Consignee Reference

XXXXXXX

Contract No

RM1557-8/5

Vendor ID

V012269

