

**STATEMENT OF REQUIREMENT (SOR) FOR PROVISION OF SERVICES AND FACILITIES  
FOR EXERCISE LIONS CHALLENGE 2016-19**

**1.0 GENERAL**

**1.1 Definitions are:**

AWSA:	The governing body for Alpine skiing within the Army. The term "AWSA" is synonymous with "Exercise LIONS CHALLENGE" and Championship's Authority Officials for the purposes of this Requirement.
Championships / Event:	Exercise LIONS CHALLENGE
Contractor:	The relevant authorities of the selected Venue
Venue:	Championships location

**1.2 Exercise Background and duration:**

- 1.2.1 Exercise LION'S CHALLENGE is the British Army Alpine Ski Championships which starts on the third or fourth Tuesday in January each year. The Exercise takes place over 10 days with the officials in resort for approximately 14 days.
- 1.2.1 Exercise LIONS CHALLENGE is a full Alpine Championships encompassing 4 events, Downhill, Slalom, Giant Slalom and Super Giant Slalom. It is therefore crucial to select a resort where the need to satisfy leisure skiers will not take precedence over the Exercise. In the event of poor snow a reserve location for all the events is also required.
- 1.2.2 Due to other competitions taking place prior to qualifying for Exercise LIONS CHALLENGE the Authority will not know the exact competitor numbers for accommodation and ski passes until three days before the start of the Exercise. Although accommodation and competitor ski passes are not arranged and paid for through the contract it does form an integral part of the requirement.

**1.3 Key User Requirements (KURs):** This SOR has the following KURs:

- 1.3.1 All competitions delivery a challenging yet safe course in accordance with National or Federation de Ski (FIS) homologation for all four events Downhill, Super Giant slalom, Giant Slalom and Slalom.
- 1.3.2 The resort should not be more than 2 hours from an international airport and a maximum distance of 1200km from Calais, France with good transport links. The international airport should be no further than 2 hours flight time from London.
- 1.3.3 If weather conditions such as poor visibility, high winds or lack of snow prevent an event from taking place a reserve location is to be provided by the Contractor in time to deliver the event; which must be within 45 minutes driving time from the primary resort. This decision is the responsibility of the Authority although local knowledge will be sought from the Contractor.
- 1.3.4 The availability of sufficient and affordable accommodation within reasonable travel time (max 20 mins) of the Championships. Accommodation is to be arranged and paid for outside the contract.

- 1.3.5 Race offices to enable appropriate co-ordination for the Championship events in accordance with Appendix 2 to this SOR.
- 1.3.6 The Contractor is to provide Lift passes for all Authority Officials within the Contract price. The Contractor is also to negotiate discounted lift passes at the best obtainable rate for all competitors which are to be purchased outside of the contract.
- 1.3.7 The Contractor must be able to speak and write English fluently and demonstrate a history of delivering FIS level Alpine competitions.
- 1.4 **Capacity of event.** There will be a up to 120 competitors and 15 officials taking part in the Ex each year. Over and above that there will be up to 100 VIPs and Sponsors attending with a further 10 officials focused on hosting them.
- 1.5 **Stakeholders**
  - 1.5.1. The Contractor – the organisation selected to deliver the Championships.
  - 1.5.2. The Sponsor – the Army Winter Sports Association (AWSA).
  - 1.5.3. The Users – Lions Challenge ski competitors (teams and/or individuals) and Authority officials.
  - 1.5.4. The Project Manager – Exercise/Championship Director.
  - 1.5.5. Authority Officials – selected Regular/Reserve Army personnel in support of the competition.

## 2.0 RESPONSIBILITY OF THE CONTRACTOR

- 2.1 **Venue.** The Venue must be capable of delivering a challenging yet safe series of events. If weather conditions such as poor visibility, high winds or lack of snow prevent an event from taking place a reserve location is to be provided by the Contractor in time to deliver the event; which must be within 45 minutes driving time from the primary resort. The Race Jury is the authority for this decision.
  - 2.1.1 **Race Piste.** The contractor is to provide a closed race course that has a valid National or Federation de Ski (FIS) homologation for all four events (Downhill, Super Giant slalom, Giant Slalom and Slalom). Detailed requirements are at Appendix 1 and 3 to this SOR (which includes the provisional race programme).
  - 2.1.2 It is important that during the Event non-participatory leisure skiers do not take precedence over the requirement for training and racing.
  - 2.1.3 The Venue should be located no more than 2 hours from an international airport and ideally no more than 1200km from Calais, France.
- 2.2 **Championships / event dates**
  - 2.2.1 The championship dates are 19-29 January 2016 with Authority Officials arriving on 16 January 2016. Dates for options years may vary +/- 3 days if taken up. The Project Manager will liaise with the contractor to confirm the subsequent dates before each option year is taken up. The dates will then be added to the Provisional race Programme at Appendix 3 to this SOR.
  - 2.2.2 **Reconnaissance.** The Contractor is to provide the opportunity for two officials to visit the Venue of the championships 3 months prior to the competition taking place

to confirm that they are happy with the racing, safety and administrative setup. The date and time of such visit is to be agreed by the Project Manager.

2.3 **Accommodation.** All accommodation is to be booked and paid for outside of the contract. However, it is integral to the requirement that the cost of accommodation is deemed affordable and sufficient to accommodate all the officials, users and visitors. The contractor is therefore to negotiate accommodation prices at the best obtainable rate, which shall be purchased and paid for outside the contract. The agreed prices, and details of any complementary passes offered by the contractor and accepted by the Authority shall be incorporated in to the contract at Appendix 2 to DEFFORM 110 for record purposes only and will not form part of the contracted price. The requirements for what the Authority deems sufficient accommodation is detailed below for Authority Officials, Users and Visitors.

2.3.1 **Authority Official's Accommodation.** Sufficient accommodation for up to 15 officials (minimum of 8 rooms) on a Half Board basis with suitable parking for four large 4x4 type vehicles and one minibus. Accommodation is to be within walking distance (500m) of the Race Office with bed linen and towels provided.

2.3.2 **Users' Accommodation.** Sufficient accommodation and storage for up to 125 persons and their ski equipment (divided in to teams of between 4 and 6 individuals) in self-catering apartments. Beds should be for single occupancy only with bed linen and towels provided.

2.3.2.1 Teams require accommodation for a minimum of 4 persons (some will have extra and a coach), with enough space to store 4 pairs of skis per person. Due to the nature of the competition there is a requirement to store a large amount personal training kit. To facilitate this, if the accommodation provided is particularly small then a minimum of 5 bed spaces will be required to be allocated to ensure sufficient room is available.

2.3.2.2 The use of waxing is to be permitted within the accommodation block, either by use of a garage, basement, balcony, shed or similar. If no waxing facilities are available at the accommodation, the Contractor is to provide appropriate waxing facilities within easy reach of the centre of mass of the competitors' accommodation.

2.3.2.3 Suitable parking needs to be provided on location or within the near vicinity to cater for at least one minibus or similar, per team.

2.3.3 **Visitors Accommodation.** Sufficient hotel accommodation for up to 100 VIPs and sponsors and 10 officials on a half board basis in the same resort as the competitors (but not in the same building as the competitors or officials).

## 2.4 **Arrival briefing and prize giving requirements**

2.4.1 **Arrival Reception.** The contractor is to provide a suitable location to conduct the reception of teams as they arrive. This should be close to the Race Office, have at least two 6ft tables with chairs and power points for two computers and printers.

2.4.2 **Team Captains' Meeting.** Team Captains' meetings in resort will be held from 1745 – 1900 hrs each evening during racing, starting on the Wednesday The Contractor is to arrange for a location to be available, with seating for approximately 40 to 50 persons, for exclusive use from 1730 – 1930 hours each competition day.

2.4.3 **Prize Giving.** A prize giving venue is required to be arranged by the contractor for approximately 220 personnel (in line with the published advert) but must have the capacity to hold up to 300 people seated in a hall or theatre which is to be available

for the sole use of the Exercise the day prior to the prize giving and the day of the prize giving itself (last Thursday). The use of a Public Address system is required along with a music facility and Power Point projector. Cleaning of the Hall the next day is the responsibility of the Contractor.

- 2.5 **Race Office Requirements.** Details of the requirement for the Race Office are at Appendix 2 to this SOR.
- 2.6 **Course Requirements.** Details of the requirement for the Courses and associated manpower, safety and equipment support are at Appendix 1 to this SOR.
- 2.7 **Ski Passes.** It is expected that all Officials will have a lift pass provided for them as part of the contract. The responsibility for the purchase of lift passes for competitors and VIPs/Sponsors falls outside the remit of this contract. However it is integral to the requirement that the cost of the lift passes is deemed affordable by the Authority and that there is a sufficient quantity to accommodate all the competitors and VIPs/Sponsors. The Contractor is therefore to negotiate the lift passes at the best obtainable rate for a 10 day period, which shall be purchased and paid for outside of the contract. The agreed prices, and details of any complementary passes offered by the contractor and accepted by the Authority shall be incorporated in to the contract at Appendix 2 to DEFFORM 110 for record purposes only and will not form part of the contracted price.
- 2.8 **Ski Waxing Facilities.** The Contractor is to provide appropriate waxing facilities for at least 4 hours per day, within easy reach of the centre of mass of the competitors' accommodation or within each team's accommodation.

### 3.0 RESPONSIBILITY OF THE AUTHORITY/ AWSA

- 3.1 The AWSA/Alpine Committee will provide the following (see also Appendix 1 to this SOR).
- a. Championship Director
  - b. Championship Mgr (Race Secretary).
  - c. Chief of Race
  - d. Technical Delegate
  - e. Judges and Safety officials
  - f. Mobile phones for key personnel
  - g. Trophies
  - h. Bibs
  - i. Host Official Visitors

3.2 **Insurance.** All competitors and officials will have personal insurance cover to provide themselves with financial protection in the case of accident, illness or death. Such cover will be arranged and paid for by officials and teams and will also provide third party liability protection in case any athlete causes injury to any other person while free skiing or racing within the terms of their insurance policy. The Contractor shall for the term of the contract maintain all necessary statutory insurance which is to include Public Liability Insurance of not less than £5M per incident and unlimited in the number of occurrences for the conduct of ski racing in order to fulfil his requirements under the contract.

### 4.0 CHAMPIONSHIPS CANCELLATION

4.1 If weather conditions such as poor visibility, high winds or lack of snow prevent an event from taking place a reserve location is to be provided by the Contractor in time to deliver the event; which must be within 45 minutes driving time from the primary resort. The Race Jury is the authority for this decision. The Alpine Committee reserves the right to cancel some or all events if they deem it unsafe to race due to lack of snow.

### LIST OF APPENDICES

1. Alpine Competition Requirements
2. Race Office Requirements
3. Provisional Race Programme

## EX LION'S CHALLENGE – ALPINE REQUIREMENTS

### 1. Courses.

a. The ski course requirements are as follows:

Event	Vertical Drop (VD)
(a)	(b)
Individual/Team GS	200 - 400m
Super G	500 - 800m
DH	400 – 600m
Individual/Team Slalom	120 - 220m

- b. Adjustments may be made to the minimum/maximum VD in accordance with changes to the rules that are governed by the ski racing authorities; the Contractor must remain flexible in this respect. In the event of inclement conditions the Race Committee may need to adjust the VD to suit the conditions.
- c. Competition slopes must have valid National or Federation Internationale de Ski (FIS) homologation for the relevant discipline. Either male or female homologation is acceptable. Slopes should ideally be current or former World Cup standard slopes. All safety measures required by homologation are to be in place for the race and also for DH training. The homologation report shall be available to the Race Officials in the resort, at the start of the championships.

2. **Lifts.** Access by lift to all courses is required. Lifts opening hours and turn-round times should allow competitors two inspections of the course plus sufficient time to prepare to race after the Race Jury has inspected the course. The Race Jury will agree detailed timings after their reconnaissance. In addition, the race committee may require access to the race piste prior to normal lift opening hours to oversee course setting.
3. **Course Preparation/Setting.** The Contractor is to provide all equipment and Resort manpower necessary for the conduct of the programme of racing, including qualified course setters and safety cover. Racing pistes are to be closed to all except British Army racers and officials. A checklist of equipment required is at para 7. All equipment provided is to meet the relevant FIS regulations. For the setting up of the speed events, competitors will be available to provide additional manpower for limited periods.
4. **Timekeeping/Results.** The Contractor is to meet the following requirements for timekeeping and results:
- a. Provide timekeepers and homologated equipment including back up.
- b. Produce a printed record of individual results for each race showing first run, second run and total times.
5. **Race Control.** The Race Committees will be provided by the Army. Medical (including evacuation from the piste) to be provided by the contractor. Skidoo support on speed event days also to be provided by the contractor.
6. **Gate Judges.** Gate Judges will be provided by the contractor.

**7. EX LION'S CHALLENGE – CHECKLIST OF EQUIPMENT FOR EACH ALPINE VENUE**

**Resort Equipment to be made available (normally through the Ski Schools).**

- a. Snow Guns
- b. Snow Cement
- c. Gate Poles
- d. Flex Poles
- e. Gate Flags (GS)
- f. Gate Banners
- g. Dye – this must meet current FIS standards. Contractor to provide qualified individual to place dye.
- h. Clocks
- i. Ice Drills
- j. Picks
- k. Shovels
- l. Rakes
- m. Safety Barriers
- n. Finish Barriers
- o. Safety Matting
- p. Start Hut/Tent
- q. Finish Hut
- r. Timing Equipment (incl back-up)
- s. Electronic Relay (if available)
- t. Scoreboard
- u. Start Clock/Beeper
- v. Loudspeaker/PA system

**Equipment to be provided for the Race Committee (normally through the Ski School).**

- a. Altimeter x 1
- b. Air Thermostat x 2

**Equipment provided by the Army**

- a. Race Bibs x 150 + 8 Forerunner bibs
- b. Radios x 12

**EX LION'S CHALLENGE – RACE OFFICE REQUIREMENTS**

1. The Race Office must be secure within easy reach of the Race Officials' accommodation and with easy (1 min walk) access to the slopes. The race office is required for 12 race officials (In line with the published advert) but must have the capacity to accommodate up to 15 race officials. If necessary, two adjoining rooms of smaller size may be used as long as the total overall surface is at least 48 square metres in size. The office should have adequate storage for officials' skis and sufficient storage for kit (Prizes, clothing, etc). The office must provide a working environment that meets the relevant Health & Safety regulations and be equipped with the following:
  - a. Hi Speed internet with WiFi connection or the future equivalent.
  - b. 1 x office standard photocopier with a sorting and stapling capability.
  - c. Minimum of 7 tables at least 6ft long and 15 chairs.
  - d. 2 x keys to the door.
  - e. Minimum of 8 power points.
2. Lavatory and washing-up facilities adjacent to the office must be available.
3. All the requirements noted above must be ready for use when the Authority's officials arrive in resort.



**EX LION'S CHALLENGE – PROVISIONAL RACE PROGRAMME**

<b>Ser</b>	<b>Date*</b>	<b>Time</b>	<b>Event</b>	<b>Remarks</b>
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>	<b>(e)</b>
1.	Friday 15 Jan 16	0800	Race Secretary Arrives	
2.	Sunday/ Monday 17/18 Jan 16		Majority of Officials Arrive	
3.	Tuesday 19 Jan 16	1100 - 1900	Teams & Remaining Officials Arrive Registration for teams	Race Office
4.	Wednesday 20 Jan 16	0900	1 <sup>st</sup> Team Captains' Meeting	TBC - Outdoors
5.		All Day	Team Training	
6.		1800	2 <sup>nd</sup> Team Captains' Meeting	Meeting Room (same time each day until 28 Jan 16)
7.	Thursday 21 Jan 16	TBC	Individual Giant Slalom	Sponsored by TBC
8.	Friday 22 Jan 16	TBC	Team Giant Slalom	Sponsored by TBC
9.	Saturday 23 Jan 16	TBC	Individual Slalom	Sponsored by TBC
10.	Sunday 24 Jan 16	TBC	Team Slalom	Sponsored by TBC
11.	Monday 25 Jan 16	TBC	Downhill Training 1 (2 runs per competitor, no timing)	
12.	Tuesday 26 Jan 16	TBC	Downhill Training 2 (2 timed runs per competitor)	
13.	Wednesday 27 Jan 16	TBC  Afterno on	Downhill  President's Race in the afternoon – Parallel Slalom	Sponsored by TBC
14.	Thursday 28 Jan 16	AM	Super G Option for 2 timed runs	Sponsored by TBC
15.		1830	Prize giving	Prize giving Venue
16.	Friday and Saturday 29/30 Jan 16	1000 1600	Teams and Army Team Depart Officials Depart	

\* Note: dates shown for 2016 are for illustration purposes and may not match exact dates of competition. Dates for options years may vary +/- 3 days if taken up.