

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **PS/25/12 - Provision of 38" Curved Monitors and 27" Monitors**

THE BUYER: **Driver and Vehicle Licensing Agency**

BUYER ADDRESS: Longview Road, Morriston, Swansea
SA6 7JL

THE SUPPLIER: Computacenter UK Limited

SUPPLIER ADDRESS: Hatfield Avenue, HATFIELD,
Hertfordshire,
AL10 9TW

REGISTRATION NUMBER: 01584718

DUNS NUMBER: **22-602-3463**

SID4GOV ID: **N/A**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **05/03/2025**. It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 2 Hardware

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Call-Off Schedules for RM6098
 - [Call-Off Schedule 5 (Pricing Details)
 - [Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

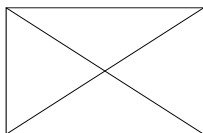
CALL-OFF START DATE: 5th March 2025

CALL-OFF EXPIRY DATE: 4th March 2028

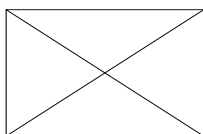
CALL-OFF INITIAL PERIOD: 3 Years

CALL-OFF DELIVERABLES

See details for Call-Off Schedule 5 (Pricing Details) and Call-Off Schedule 20 (Call-Off Specification)



Initial deliverables are as below:



Quantities required are as follows for the initial order:

Description	Quantity	Cost per Unit (£)	Total Initial Cost (£)
Dell Ultra Sharp 38" Curved USB-C Hub Monitor - U3824DW With Stand	16	£756.00	£12,096.00
Total Contract Cost			£12,096.00

This contract is awarded with an up to value of £223,000.00 exclusive of VAT but with an initial order value of £12,096.00.

Subsequent orders are price on application and subject to availability.

LOCATION FOR DELIVERY

DVLA Stores D Basement Morriston
DVLA Longview Road SWANSEA SA99 1DX 7am till 3pm

TESTING OF DELIVERABLES

N/A

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be as per manufacturer warranty.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- [Indexation]
- [Specific Change in Law]
- [Benchmarking using Call-Off Schedule 16 (Benchmarking)]

REIMBURSABLE EXPENSES

N/A

PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

Email Address: ssa.invoice@sharedservicesarvato.co.uk

BUYER'S INVOICE ADDRESS:

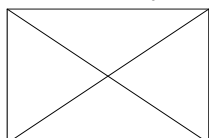
The DVLA's invoicing procedures are detailed below.

Invoicing Address

All invoices and credit notes must be sent to the DfT Shared Service Centre at the following address:

DVLA
Accounts Payable
Unity Business Services (UBS)
5 Sandringham Park
Swansea Vale
SA7 0EA

Alternatively electronic invoices can be issued to SSa.invoice@Ubusinessservices.co.uk



All invoices submitted for payment must:

- state the relevant Business Unit (e.g. DVLA) the services or goods were supplied to:
- quote your Vendor Number
- quote Purchase Order Number
- use the units of measure, pricing units and description as stated in the Purchase Order
- be submitted in a timely manner after the despatch of goods or provision of services (and not accumulated).

BUYER'S AUTHORISED REPRESENTATIVE

Xxxxx redacted under FOI Section 40

IT Controls Manager

Xxxxx redacted under FOI Section 40@dvla.gov.uk

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

Xxxxx redacted under FOI Section 40

Account Manager

Xxxxx redacted under FOI Section 40@computacenter.com

Computacenter UK Ltd, Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

SUPPLIER'S CONTRACT MANAGER

Xxxxx redacted under FOI Section 40

Frameworks Director

Xxxxx redacted under FOI Section 40@computacenter.com

Computacenter UK Ltd, First Floor, Leven House, 10 Lochside Place, Edinburgh,
EH12 9DF

KEY STAFF

Xxxxx redacted under FOI Section 40

Account Manager

Xxxxx redacted under FOI Section 40@computacenter.com

Computacenter UK Ltd, Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW
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COMMERCIALLY SENSITIVE INFORMATION

Supplier's itemised pricing and/or any Supplier specific solution(s) for the period of the Call-Off Term +2 years. As normal, the Contract Value will be published on Contracts Finder.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

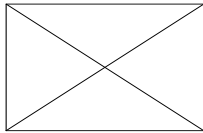
GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not Applicable

Call-Off Schedule 5 (Pricing Details)



For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	Xxxxx redacted under FOI Section 40	Signature:	<i>Xxxxx redacted under FOI Section 40</i>
Name:	Xxxxx redacted under FOI Section 40	Name:	Xxxxx redacted under FOI Section 40
Role:	Legal Advisor	Role:	Associate Commercial Lead
Date:	-5/03/2025	Date:	05/03/2025