



Purchase Order

Order No. P102558 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

FAITHFUL & GOULD (ATKINS) LTD
 ATKINS SHARED SERVICE FACILITY
 PO BOX 329, 1 KINGS COURT
 CHARLES HASTINGS WAY
 WORCESTER
 WR5 1TX

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 8th November 2016

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each	unless otherwise stated	per each carriage paid	carriage paid
				£	£
1	F&G TA support [REDACTED]		XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	23212.74
Standard Rate VAT (If Applicable)	4642.54
Total Value of Order	27855.28

D. Deliver To:

XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
accountspayable@metoffice.gov.uk
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
7th November 2016	XXXXXXXX	*****	V010637

