**Annex 4**

**SCHEDULE OF Confidential Information**

1. Any information supplied, which the Tenderer considers may be potentially exempt from disclosure under the Freedom of Information Act 2000 and/or the Environmental Information Regulations (EIR) **MUST** be set out in this section.
2. Any information not contained in this section may be subject to disclosure without any prior consultation.
3. The Tenderer must set out in the table below any information (a) that the Tenderer considers should be exempt; (b) the reason for non-disclosure; (c) the exemption that they consider may be applicable; and (d) the time period for which this information should be considered exempt.
4. The Tenderer acknowledges nevertheless that any information contained within this section is indicative only and The Crown Estate may nevertheless be required to disclose such information under the FOIA or the EIR. The Tenderer should also include in this section the name and contact details of a contact who will be able to handle Freedom of Information requests.

|  |  |
| --- | --- |
| Tenderer Name: |   |
| Address: |   |
| Contact Name: |   |
| Telephone Number: |   |
| Fax: |   |
| E-mail: |   |

|  |  |  |  |
| --- | --- | --- | --- |
| **Information the Tenderer considers exempt** | **Reasons for Exemption** | **Relevant exemption**  | **Time Period for Exemption** |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |  |

Tenderer

 Name ……………………

 Signature ………………….

 Date ……………………….