

RM6098 Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: C3835 – Provision of PC's to replace the existing

THE BUYER: The Comptroller-General of patents, designs, and trade marks, acting through the Patent Office operating in the name of the Intellectual Property Office

BUYER ADDRESS: Concept House, Cardiff Road, Newport, NP10 8QQ

THE SUPPLIER: Specialist Computer Centre PLC

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID: N/A

PURCHASE ORDER NUMBER: [REDACTED]

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 21st July 2025.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Services.

CALL-OFF LOT(S): Lot 2 – Hardware

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098

3. Framework Special Terms
4. The following Schedules in equal order of precedence:

- Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: Monday 21st July 2025

CALL-OFF EXPIRY DATE: Tuesday 21st July 2028

CALL-OFF INITIAL PERIOD: 36 months (Warranty period 3 years)

CALL-OFF DELIVERABLES

[REDACTED]

LOCATION FOR DELIVERY: Intellectual Property Office [REDACTED]

DATES FOR DELIVERY: [REDACTED]

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be a minimum of:

- 3 years for the 25 [REDACTED]
- 3 years for the 1 [REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£20,157.50**

CALL-OFF CHARGES

[REDACTED]

PAYMENT METHOD: Payment via BACS [REDACTED]

BUYER'S INVOICE ADDRESS:
Intellectual Property Office
[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE
[REDACTED]

SUPPLIER'S AUTHORISED REPRESENTATIVE
[REDACTED]

KEY SUBCONTRACTOR(S)
N/A

COMMERCIALLY SENSITIVE INFORMATION
N/A

GUARANTEE
N/A

Supplier_Signature

Contracting_Authority_Signature

Appendix A – Description of Hardware being supplied

Supply of 26 PC's to replace existing that which are not compatible with Windows 11

[REDACTED]