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**Request for Information**

**Response Form**

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| **Procurement Reference** | CPD4126187 |
| **Notice Title** | STEP Ukraine Evaluation |

This Request for Information (RFI) aims to gather intelligence to support development of a Statement for Requirements for an evaluation of the STEP Ukraine Programme.

It aims to understand the views of organisations or individuals interested in tendering for this opportunity.

To ensure all potential suppliers have equal access to information, insight provided in response to this RFI may be included within future tender documentation. Any information published will not be attributed to specific respondents.

If an organisation or individual wishes to provide insight to DLUHC but does not wish their answers, or specific parts of their answers, to be included within published documentation (e.g. because they involve commercially sensitive information or intellectual property), then the supplier must declare this in the form below.

If DLUHC does not consider that there is sufficient justification for keeping this information confidential, the organisation or individual will be invited to decide whether the information can in fact be published or whether it wishes to withdraw the information.

DLUHC appreciates that potential suppliers wishing to bid for this opportunity may not wish to disclose all thoughts and ideas at this stage – **any insight provided will be appreciated**.

|  |  |
| --- | --- |
| **Name** | [insert contact person name] |

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| --- | --- |
| **Job Title** | [insert text] |

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| **Organisation / Sector** | [insert text] |

|  |  |
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| **Email** | [insert text] |

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| **Are you responding to this RFI as a potential bidder? If not – in what capacity or interest are you responding?** | [insert text] |

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| **DLUHC may publish the answers, or part of the answers provided in this response within published documentation.** | **Yes** | [X] |
| **No** | [X] |
| If response to above is ‘No’, please provide justification here: | | |

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| **Question 1** | **Would you be interested in bidding for this project?**  *At this stage the Authority are considering a number of procurement routes to market such as the CCS Research & Insights Framework. However, please be aware that the department will use filters on this Framework to shortlist the required skills and expertise.* |
| [insert response here] | |

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| **Question 2** | **Is the project deliverable in the timeframe proposed?** |
| [insert response here] | |

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| **Question 3** | **Are the Authority’s goals, desired outcomes and/or requirements clear?** |
| [insert response here] | |

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| **Question 4** | **What, if anything, has the Authority missed or overlooked in setting out their requirement?** |
| [insert response here] | |

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| **Question 5** | **Is there anything here which is irrelevant, outdated or unnecessary?** |
| [insert response here] | |

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| **Question 6** | **What are the broad approaches to methodologies you would suggest for this requirement? What micro/ macro modelling or social research methods would you use?**  *The Authority is interested in suggestions on counterfactual groups that could be used in the impact assessment, and how they would be sourced. This could include counterfactual groups receiving no English language provision, as well as those who have received alternative forms of provision.* |
| [insert response here] | |

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| **Question 7** | **What is the indicative budget range your organisation would cost for this evaluation? Should the contract focus on the analysis of collected data (as outlined in the PTME Information Document), and the development and analysis of the counterfactual, how would that affect budget?** |
| [insert response here] | |

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| **Question 8** | **What do you anticipate being the main challenges in addressing the requirements of this project.** |
| [insert response here] | |

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| **Question 9** | **Is the proposed Social Value Theme, Policy Outcomes Criteria, Reporting Metrics and weightings appropriate for this requirement? Please elaborate on your reasons why and/ or suggest alternatives from the model that could be applied and why these alternatives would be more relevant?** |
| [insert response here] | |

Please submit your completed response as a PDF document.