

Trade Mission Agreement

This agreement for a UK- India Virtual Trade Mission is between the Department of International Trade, UK (DIT, UK) and Arclights Eventz Network Pvt. Ltd. (Arclights).

Department of International Trade, UK	Arclights Eventz Network Pvt. Ltd
Contact : [REDACTED]	Contact : [REDACTED]
Address : Old Admiralty Building London SW1A 2DY	Address : 423 DLF Tower A, Jasola District Centre, New Delhi - 110025
Phone No. : [REDACTED]	Phone No. : [REDACTED]
E-mail : [REDACTED]	E-mail : [REDACTED]

Activity	UK – India Virtual Trade Mission
Tenure	1 - 2 December 2021
Mode	Virtual

1. Description of Services

Pursuant to and in conformance with agreed standards, guidelines and/or specifications, Arclights will perform or deliver to DIT,UK under the Agreement.

The Agreement is for to conducting a Virtual Trade Mission for UK Edtech companies wanting to expand their business in India. This is in continuation and phase 2 of the virtual mission created by DIT in September / October 2020, and aims to :

- **Enhance, strengthen, and deepen** inter-country connections
- **Introduce** educational resources amongst the right Target Audience
- **Meet & Create distributors / partners**
- **Help** the companies understand the market
- **Explore & generate** economic and business opportunities
- **Interact** with: Educational Distributors / Resellers or partners

All Services shall be treated as Confidential Information unless otherwise designated by either parties.

2. **Deliverables/Delivery Schedule**

The engagement shall be completed as per schedule on 1st and 2nd December 2021.

3. **Scope of Activity**

This mission is exclusively organised for DIT, UK and the Edtech companies from UK recruited by DIT, UK for this mission.

Arclights Responsibilities

- All logistics including the virtual platform for the mission, etc. shall be provided and managed by Arclights
- Arclights shall ensure all participation from India and shall recruit the Indian distributors / Indian channel partners and set meetings as per schedule
- Arclights shall manage the entire engagement on 1st & 2nd December 2021
- Arclights shall ensure a smooth event flow and running of the trade mission
- Post event, Arclights shall e-connect with UK companies and the respective Indian partners based on their meetings during the Virtual mission

DIT, UK Responsibilities

- DIT shall recruit companies for the mission
- DIT to connect the UK companies with Arclights for all coordination
- DIT shall pay Arclights based on the number of companies as per this agreement

4. **Financials**

4.1. Services Fees: DIT will pay Arclights the following amounts as full and final payment for the Services

- (a) Total fee for 13 companies not to exceed GBP [REDACTED] (GBP [REDACTED]) plus Government tax – GST @18%
- (b) **Total Amount payable shall be GBP [REDACTED]**
- (c) All payments will be in US Dollars (USD) as per the agreed amount. The rate of conversion applicable shall be as per the effective rate on the date of payment

4.2. Expenses: Arclights will be solely responsible for all expenses incurred while performing the Services unless specified in advance and agreed by both parties.

5. Any points not covered in the agreement shall be mutually discussed and agreed upon.

Agreed and Accepted

The Department for International Trade (DIT)	Arclights
Name [REDACTED]	Name [REDACTED]
Designation : Head of Commercial	Designation : Director
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