

DPS Schedule 6 (Order Form and Order Schedules)

Order Form

ORDER REFERENCE: **CS21145**

THE BUYER: **The Department for Business, Energy & Industrial Strategy**

BUYER ADDRESS: 1, Victoria Street, London, SW1E 5DN

THE SUPPLIER: Knowledge Transfer Network Limited

SUPPLIER ADDRESS: Suite 218, Business Design Centre,
52 Upper Street, Islington, London, N1 0QH

REGISTRATION NUMBER: 08705643

DUNS NUMBER: **Not known**

DPS SUPPLIER REGISTRATION SERVICE ID: **Not known**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 14th May 2021

It's issued under the DPS Contract with the reference number RM6172 for the provision of Communications, promotions and events for delivery of IETF Phase 2.

DPS FILTER CATEGORYIES:

1.3.3

1.3.4

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6172**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6172**
 - Joint Schedule 2 (Variation Form)

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- Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Order Schedules for **RM6172**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 20 (Order Specification)
4. CCS Core Terms (DPS version) v1.0.1
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6172**
6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Joint Schedule 11

ORDER START DATE:	1st June 2021
ORDER EXPIRY DATE:	31st May 2022 (initial term)
ORDER INITIAL PERIOD:	1 year with options to extend for a further 3 years on an annual basis

DELIVERABLES

See details in Order Schedule 20 (Order Specification)]

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£65,000.00**

Please note charges for optional extensions will be at £65,000 per year. Should all optional extensions be utilised, the maximum value of the contract shall not exceed £260,000.00 excluding VAT

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ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in DPS Schedule 3 (DPS Pricing)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment of the system set up will be made upon completion via BACS and following receipt of invoice

BUYER'S INVOICE ADDRESS:

Department for Business, Energy, and Industrial Strategy,
1 Victoria Street,
London,
SW1H 0ET

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

REDACTED

REDACTED

Department for Business, Energy, and Industrial Strategy,
1 Victoria Street,
London,
SW1H 0ET

BUYER'S ENVIRONMENTAL POLICY

Not Applicable

BUYER'S SECURITY POLICY

Not applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

REDACTED

REDACTED

KTN

Business Design Centre
Upper Street
Islington
London
N1 0QH

SUPPLIER'S CONTRACT MANAGER

DPS Ref: RM6172
Project Version: v1.0
Model Version: v1.1

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REDACTED

REDACTED

REDACTED

KTN

Business Design Centre

Upper Street

Islington

London

N1 0QH

PROGRESS REPORT FREQUENCY

REDACTED

PROGRESS MEETING FREQUENCY

Weekly meetings to take place.

KEY STAFF

REDACTED

REDACTED

REDACTED

Department for Business, Energy, and Industrial Strategy,

1 Victoria Street,

London,

SW1H 0ET

REDACTED

REDACTED

REDACTED

KTN

Business Design Centre

Upper Street

Islington

London

N1 0QH

KEY SUBCONTRACTOR(S)

Not applicable

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

DPS Ref: RM6172

Project Version: v1.0

Model Version: v1.1

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Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	18 th May 2021	Date:	20 th May 2021

