

**Proposed Landscape Works at St. James's Park Shaftesbury**

**Pre-Construction Information**

Construction (Design and Management) Regulations 2015

for

Shaftesbury Town Council

July 2022 **R01**



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## Revisions

Version	Date	Purpose
Draft	150722	Draft for Comment
R01	260722	Final Issue

## 1 Introduction

### General

- The project is notifiable under the CDM Regulations 2015.
- The contractor's attention is drawn to the need to visit the site prior to tendering.

This information is based on the design prepared by the Designers and on information provided by the Client. No significant hazards have been identified in relation to the works or the construction methods, although there are a number of potential hazards that the contractor's attention should be drawn to. These are outlined in section 6. Other hazards identified by the Principal Contractor should be included in the development of the Construction Phase Plan.

The Principal Contractor will prepare and operate their own safety management system, taking account of the requirements of the CDM 2015 Regulations, the perceived hazards and pre-construction information provided in this document.

## 2 Description of the Project

### Location

St. James's Park, Shaftesbury, Dorset, SP7 8HE

### Programme

The construction phase can start on or after 10th October 2022 and is anticipated to have a duration of 10 weeks therefore completing by Christmas.

### Client

Shaftesbury Town Council  
 Contact: Brie Logan, Town Clerk  
 Tel: 01747 852420  
 Email: BrieLogan@shaftesbury-tc.gov.uk

### Principal Designer

Aileen Shackell Associates Limited (Trading as Aileen Shackell Landscape Design)  
 Contact: Aileen Shackell  
 Address: 146 West Bay Road, Bridport DT6 4AZ  
 Tel: 07833 247771  
 Email: aileen@asa-landscape.com

### Designers

There are no other designers involved in the scheme other than Aileen Shackell Associates Limited.

### **Construction work to be carried out**

The project involves demolition and clearance of existing play equipment, and installation of new play equipment in different locations within the park, importing and grading of soil to modify existing ground levels in localised areas plus construction of gravel paths within cellular containment systems, construction of goal area / rebound walls and resurfacing of an existing ball play area.

### **Contract Drawings**

The contract drawings are:

#### *Layout plans*

- 298-01 – General Arrangement Plan
- 298-02 – Younger Play Construction (Site A)
- 298-03 – Older Play Construction (Site B)
- 298-04 - Demolition and clearance
- 298-05 – Rebound walls and goal area
- 298-06 –Log edging
- 298-07 – Hammock fixings

#### *Photographs*

- 298 Proposed equipment
- 298 Existing site

## **3 Existing Environment**

### **Survey information**

Refer to existing documents contained within the tender documentation. The topographic survey is available in CAD /DWG format if required by the contractor.

### **Underground services**

Underground services are thought to be absent from work areas. The Principal Contractor is to ascertain the location of all on site services prior to any excavation commencing and confirm their disconnection where necessary.

## **4 Site Organisation**

### **Statutory Designations**

St. James's Park carries no designations in its own right however it is located within the Shaftesbury Conservation Area and within an area of high archaeological interest. No Archaeological Watching Brief will be in place for the duration of the contract however the contractor should be aware that excavations may reveal archaeological finds in which event work should cease and the CA should be contacted immediately.

### **Phasing / sequencing of Works**

Works are to be undertaken as one single phase and the sequencing of the works is to be at the discretion of the contractor.

### **Vehicular Access and Parking**

There is vehicle access to the site via the park's maintenance access point (via double gates off St. James's Road) but there will be no space for contractor's parking on site other than perhaps one or two small vehicles. Most of the site consists of a steep south-facing slope immediately below Park Walk and only some parts of the northern lowest section of the park are accessible to vehicles. There is one single access point to the work areas, from double gates off St. James's Road.

The whole park is open to the public throughout the year and forms an extremely busy through route for those heading south to the town centre via the straight path from the entrance at the kissing gates on St. James's Road. Suitable precautions should be taken when entering or leaving the site to avoid causing obstructions or hazards to pedestrians.

Contractor's parking is to be in a 'coned-off' area on Park Walk immediately above St. James's Park. Access into the park from the north will be on foot.

### **Deliveries / Unloading**

Unloading of bulk materials is to be done within the designated site compound which should be located on or adjacent to the ball play area. The contractor should allow for small loads of materials to be delivered regularly rather than accommodating larger loads which there is limited room for on site. Surfaces must be made good on completion of the works.

### **Pedestrian Access**

Both the straight path from the kissing gates on St. James's Road, and the path from the stepped access at the south-west end of the park, will allow pedestrian access through the park up into town throughout the contract, and dog walkers will also need to use the grass areas either side.

No pedestrian access into the active work areas (Sites A, B and C) is to be allowed at any time. Security fencing in the form of joined two-metre-high HERAS mesh panels is to be erected, as shown on the GA plan, to block access to sections being worked on.

## **5 Site Safety and Site Security**

The contractor may include additional site rules, but at a minimum the following safety and security measures must be followed:

- No unauthorised person is allowed within the construction area, or a part of the site that is under construction.
- Machinery / plant crossing the public areas of the park are to do so in a safe and considerate manner to pedestrians and users.
- All unloading is to be done within the designated areas and vehicles must leave in a forward motion i.e. no reversing out of the site.

- The Principal Contractor is to notify the Principal Designer of any accident or occurrence on site that involves any employee in medical treatment. Any notification to the Health and Safety Inspectorate under the 'Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013' shall be copied to the Principal Designer immediately.
- The Principal Contractor is to satisfy themselves that all machine operatives have passed CITB training prior to them starting work on site and that they hold the appropriate Construction Skills Certification Scheme (CSCS) cards.
- Where noisy plant and equipment is to be used consideration must be given to controlling the noise, including the timing (i.e. minimize length of noisy periods and the impact on the castle and cafe).

## **6 Identified Construction Hazards**

The Contractor's attention is drawn to two potential construction hazards:

- There are no underground services within the park that the client is aware of. There is a BT overground cable running along the southern park boundary. Particular care should be taken at the park entrance where the cable crossed overhead, above the path.
- Some work is close to steep slopes. Whilst no work is proposed on steep gradients, care must be exercised whilst working in proximity.

## **7 Construction Phase Plan**

The Construction Phase Plan is to be prepared by the Principal Contractor prior to commencement of the construction works. This should include, but not be limited to, the following:

- Identify the main dangers to H&S on site and how they will be controlled;
- How the site and work areas will be kept safe and secure;
- A list of the activities / operations with risks to Health and Safety and how risks will be managed;
- Emergency / fire procedures;
- Welfare arrangements;
- Reporting of accidents;
- Site rules; and
- Arrangements for monitoring compliance with the relevant Health and Safety standards.

## **8 Health and Safety File**

To enable the Principal Designer to prepare the H&S File to pass to the client at the end of the project, the following information will be required (indicative list):

The Principal Contractor:

- Contact details of all sub-contractors used and what area of work performed.
- Contact details of all suppliers used, including materials supplied.
- Details and locations of underground services found during works or not in accordance with the existing plans.