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|  |  | Wildwood  Wildwood Drive  Worcester  WR5 2QT  www.theoep.org.uk |

# Tenderer Clarifications

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| **Project** | INS229 – Green Finance |

The following questions have been received in relation to the Invitation to Tender for the above named project. Responses are provided in clarification.

**5/12/2023**

1. **Question text**
2. Please confirm – creating a methodology for tracking investment flows into the government's environmental goals is not part of the scope.

*Answer Text* That is correct, we are seeking to understand monitoring of investment flows in strategic terms e.g. the key issues, gaps, and priorities for advancing monitoring

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1. On the Rapid evidence assessment please confirm – the evidence used will be confirmed jointly at inception between the OEP and the supplier.

*Answer Text* Evidence sources may be agreed at the inception meeting, however we do not have evidence sources in mind as this is a foundational evidence review project.  We expect the supplier to advise on their approach to collating evidence relevant to our areas on interest.

1. As part of our tender response, are we required to list suggested candidates for interview, or will this list be agreed at inception between the OEP and the supplier?

*Answer Text* A list of interviewers is not required in the tender response, these will be agreed at inception. However bidders are free to propose names of broad groups on their tender.

1. **Question text**

**Timetable**

1. We note that the timetable indicates “interim output – readout of stakeholder interviews” by end January 2024, following contract award prior to Christmas. From our experience, late December/early January is a challenging time to arrange interviews so at this stage we wanted to flag that this deadline will depend on the timeliness of responses to interview requests

*Answer Text* Please feel free to add this to your submitted bid

**Budget**

1. The budget indicated is in our experience limited for the requirements in the tender, we will base our estimate on clear assumptions within the proposal (notably number of interviews conducted) and would welcome the opportunity to discuss these assumptions if selected for this work.

*Answer Text* As with all budgets the amount is clearly set out in the ITT, but we please remember that any submitted bids which exceed the budgetary amount will be marked down heavily.

1. **Question text**

*A: Answer text*

**<Issue date of next set of Q&A>**

**Question text**

1. You state that the contract will not be negotiated. We note that the liability cap is not mentioned in the contract details (though we note it is in the underlying Core terms) – for professional services firms such as our own, we would request some more information regarding the application and size of any liability cap, noting that this is a small piece of work (the core terms indicate a cap many times in excess of the budget).

*Answer text* In relation to your query i can advise that much of the work we procure, such as this one, is of high strategic importance to us and we will place great reliance on the output, which presents a risk that isn’t represented by the relatively low contract value.  We therefore require the limit of liability to be as stated in 10.1 of the Core Terms

**Question Text**

Regarding the conflict of interest statement, please could you clarify whether there are any conflicts which would exclude an organisation from being awarded this tender? Specifically, where an organisation may be engaged (previously or currently) on delivering work under HM Government’s Green Finance initiatives, would this exclude the organisation from the award?

*Answer Text* if you are currently delivering a green finance programme to another department this would not exclude from submitting a bid, please provide details of said programme in the relevant section of the ITT reply, as this make the evaluating team aware of any potential conflicts of interest.