



Department
for Environment
Food & Rural Affairs

County Hall
Spetchley Road
Worcester
WR5 2NP

www.gov.uk/defra

PO Box 21
Waverley Street
Hull
HU1 2SJ

Your ref:
Our ref: 24276
Date: 21/04/17

COMMERCIAL IN CONFIDENCE

Dear [REDACTED],

Contract for Corporate Clothing and Personal Protective Equipment (PPE)

Contract Number: A79N-NFAJAP/ A79N-P5T89D

I am writing to inform you that as we wish to award you our contract to supply all PPE/Services following your successful award of the further competition undertaken by the Environment Agency in 2016. The further competition was conducted under Lots 1 and 6 of the CCS Framework (RM3763) for Corporate Clothing and Personal Protective Equipment (PPE) and we supported the Environment Agency with this exercise.

The Contract is being carried out in accordance with the following documentation: the invitation to tender dated 2nd March 2016, your responses to Lot 1 and Lot 6 received on 4th April 2016 and clarifications from the site visit on 14th July 2016 and the CCS framework terms and conditions. Further discussions around implementation, ordering system and payment, prices, stock lists, critical stock items, existing stock purchase from other suppliers and go live date will be agreed in initial discussions following acceptance to this offer of award.

The core products and the prices for this contract are to be as per the final price schedule agreed between the Environment Agency and yourselves. Prices will be held for a minimum of twelve months from the start of the contract and any price negotiations will be carried out annually prior to the anniversary of the contract award date. The core list may be amended at any time throughout the lifetime of the contract subject to agreement by ourselves and Arco Ltd.

In addition, the protocol below shall be included as part of the framework and should be adhered to for APHA's purposes:



RPE servicing
maintenance and face

The Contract will be awarded for an initial period of 24 months from 1st May 2017 with the option to extend the contract for a further 2 x 12 months subject to satisfactory performance, requirement and value for money.

The Go Live date for the contract(s) will be agreed during the implementation phase but will be no later than 1st May 2017.

Individual orders will be issued by users for each purchase. A new purchase order number will be provided for each order and must be quoted on invoices to ensure timely payment.

APHA Invoices should be sent to the address below:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

The email address is: [REDACTED]

Invoices not containing a valid Purchase Order number will mean we are unable to process them and they will be returned to you.

This Contract will be managed on behalf of the APHA by [REDACTED] with the overarching agreement contract being managed by the Environment Agency, [REDACTED] [REDACTED] for technical matters and [REDACTED] [REDACTED] for procurement matters. The Contract number and title given above should be quoted on all correspondence.

The Contract will be governed by the CCS Framework Terms and Order Document to be agreed. Please acknowledge receipt of this letter and confirm your acceptance by return.

Yours sincerely,

[REDACTED]

[REDACTED]

Defra Group Commercial

T. [REDACTED]

M. [REDACTED]

[REDACTED]

Appendix 1

Items Price list

Please find attached the items price list as agreed for APHA.

