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**Birmingham Metropolitan College**

**Request for Quotation**

**Rail Training Support Services**

**Issue Date**  24 June **2024**

**Closing Date** 2 August **2024**  **Noon**

**Contract Award** **23rd August 2022**

**Contract Start Date** **9th September 2024**

**Contract Duration**  **12 months with the ability to extend for a further 12 months (total 24 months).**

**Value of Contract Year 1 £325,000**

**Year 2 £325,000**

**Total Max 650,000K (All** amounts Inclusive of VAT and Disbursements)

**Contact** **Stephen.belling@bmet.ac.uk**

**Submission Please submit quotations to Stephen Belling via email to** **Stephen.belling@bmet.ac.uk** **including**

1. **Completed Quotation Form**
2. **Completed PQQ and Due Diligence Check List**

**Subject Heading in Email should read**

 **“Rail Training Support Services”**

**Background Information**

Birmingham Metropolitan College (“BMet”) is a large further education college situated over 3 main sites and 1 satellite location across Birmingham. The college serves approximately 12000 learners across the West Midlands helping them to achieve their learning objectives and secure employment.

BMet offers Level 2 Rail Track Maintenance Programme which comprises qualification 600/1076/9 or 601/0198/2 and is anticipating up to 256 students during the next academic year.

To enhance opportunities available to learners and fill gaps in its expert provision BMet is looking to subcontract the following in respect of its learners:

1. Drug and Alcohol Testing and General Medicals required by the Rail industry.
2. Employment sponsorship and first shift.
3. E- Learning in advance of Personal Track Safety Assessments.
4. Personal Track Safety Assessments.

To comply with the terms and conditions of Funding Agreements entered into by BMet with the Education and Skills Funding Agency and The West Midlands Combined Authority, BMet is required to undertake a robust due diligence exercise and enter into a detailed subcontract agreement.

BMet reserves the right not to award a contract.

If it an interview is deemed necessary after a review of tender submissions, interviews will be held on Monday 19th August 2024 between 10 am and 2.00 pm

Interested parties are therefore required to complete:

1. The Quotation Form
2. The PQQ and Due Diligence Form

**Scoring**

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| --- | --- | --- |
| **Criteria** | **Reference Document** | **%Weighting**  |
| PQQ and Due Diligence Check  | PQQ and Due Diligence Form | Pass/ Fail  |
| Price | The Quotation Form  | 60% |
| Quality  | 15% |
| Experience  | 15 % |
| Sustainability & Social Value |  | 10%  |

**Link Documents**

1. The Quotation Form
2. The PQQ and Due Diligence Form
3. The Form of Subcontract