

MCS/701578537 – M-SET (ADDITIONAL SERVICES) – TASK AUTHORISATION FORM

Date:	
Task Reference:	
Subject:	
To: Thales UK Ltd Throop Rd Templecombe Somerset BA8 ODH Tel:	From: MOD Project Manager SaMS, Yew 2B MOD Abbey Wood BRISTOL BS34 8JH Tel:
Part A (to be completed by the Authority)	
Task Title:	

Details of Task (to include Deliverables and DEFFORM 315, when applicable)

Background

Requirement

Authorisation for Task

Authority Project Officer Signature..... Name.....

Date:.....

Contractor Project Manager Signature..... Name.....

Date.....

Is approval required from Contractor WPM? : Y/N

Contractor WPM Signature..... Name.....

Date.....

Authority Commercial Officer Signature..... Name.....

Date:.....

AGREED DATE FOR PROVISION OF QUOTE: / /

Part B (to be completed by the Contractor)

The Contract is a Qualifying Defence Contract (QDC) and the Contractor is required to provide supporting Cost and Pricing data sufficient to demonstrate that the costs and prices are Allowable costs under the prevailing Single Source Contract Regulations (SSCR) guidelines. The supporting costs and prices are to be attached to this Task Authorisation Form.			
Quotation Letter Reference:			
Details of Proposal (including deliverables, payment milestones and Risks):			
Task Completion Date:			
Firm Price Proposal (full breakdown to be provided in accordance with Clause 9 of the Contract):			
	No of Man Hours	Man Hourly Rate	Firm Price (£)
Contractor Labour			£
Sub-Contractor Labour			£
Other Costs, Materials, Travel & Subsistence (with a breakdown as required in accordance with Clause 9)			£
TOTAL FIRM PRICE (Ex VAT)			£
Task Subject to Limitation of Liability			YES/ NO
Opening Limitation of Liability Figure Prior to Task Commencement			£
Closing Limitation of Liability Figure upon satisfactory completion of Task			£
Validation of Offer:			/ /
Contractor's Signature..... Name.....			
Date.....			

When completing Part B of the TAF, the Contractor shall provide the information as stated in Clause 7.2 of Condition 7 of the Contract

Part C – Authority Authorisation of Part B (to be completed by the Authority)
Acceptance:
The Task detailed above is authorised to proceed at a Firm Price of £ and a completion of date / / . Upon completion of the work the TAF can be submitted for payment via CP&F. Unless otherwise agreed all other Terms and Conditions of Contract remain unaltered.
[Milestones Payment Plan insert here from Part B if any]
Authority Commercial Officer Signature
Name..... Date.....

Position.....

Part D – Acknowledgment (to be completed by the Contractor)

Contractor's Signature.....

Name.....

Date.....

Part E - Completion of Task

Signed on behalf of the Contractor to confirm the Task has been completed.

Contractor's Signature:.....

Name:.....

Date:.....

Signed on behalf of the Authority to confirm the Task has been completed.

Project Officer's Signature:.....

Name:.....

Date:.....

Signed on behalf of the Authority to confirm the payment will be released.

Commerical Officer's Signature:.....

Name:.....

Date:.....