



Watton Town Council Cemetery Maintenance Contract Specification 2024

Watton Town Council is seeking to appoint a contractor for a 3-year contract to undertake the duties of grass cutting and grounds maintenance for the below areas.

If you are interested and would like the opportunity to Tender for the below work, please contact the Town Council on 01953 881007 or deputyclerk@wattontowncouncil.gov.uk to arrange an appointment to visit the sites.

By tendering for this work, you have agreed to all of the below work and not a part of it.

Please note there may be additional work requested if needed.

Deadline for tenders – 5pm on 4th November 2024

Churchyard/Old Cemetery

Location: Situated off Church Road, Watton IP25 6DQ

What3Words: ///succumbs.point.mush

Size of area: 9,500m² as identified in dark green on the left side of the map

New Cemetery

Location: Situated off Church Road, Watton IP25 6DQ

What3Words: ///hardening.case.mirroring

Size of area: 4,515m² as identified in dark green on the right side of the map

Programme of Work

- To cut all grass St. Mary's Churchyard and the adjacent cemetery regularly through the grass cutting season (approx. every 14 days as appropriate) between March and October.
- To strim around gravestones, headstones, pathway edges and trees and clear loose grass from headstones.
- To cut Churchyard and Cemetery verges
- To manage low hanging branches of all trees in the Cemeteries and Churchyard.
- To keep the gravel roadway and gravel around designated ashes plots free from weeds. To be sprayed with weed killer monthly.
- To cut (twice a year) and maintain the boundary hedges.
- To level burial plots, when required, with top soil from recent burials.
- To report to the Town Clerk fallen headstones and their location.
- In January and August each year to remove wreathes and any other adornments which do not comply with the Cemetery Rules.
- To keep clean the dividing ditch which runs alongside the Southern side of the Old Cemetery.

