

Living Potential Consulting Ltd







NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

2 September 2022

FAO: 

Contract Award Notice – Specification Reference NHSLA.NAT.372

Thank you for your application, received 1 August 2022, for the provision of *Executive Director Pathway Cohort 2, 2022/23 Delivery*.

1. We are pleased to confirm that your bid has been successful for delivery of Lots 1 and 2, and you have been awarded a contract for: Executive Director Pathway Cohort 2, 2022/23 Delivery.
2. The award criteria for this contract were detailed in the Specification document shared via email on 14 July 2022.
3. For your bid, Lot 1 was scored at  (quality) and  (price), for a total score against the award criteria for Lot 1 of 89.1 out of 100. Lot 2 was scored at  (quality) and  (price), for a total score against the award criteria for Lot 2 of 89.1 out of 100.
4. The contract is awarded at the costings submitted in your bid, up to a total maximum contract price of £42,000 (excluding VAT),  Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable under this specification, as all delivery is virtual.
5. The contract period for this specification is 1 November 2022 to 28 February 2024.
6. The contract will come into existence once the Academy receives your signed agreement, through the digital signature portal, confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.372 and your associated bid response.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning

AGREEMENT

Signed for and on behalf of **NHS England**:

Signed for and on behalf of **Living Potential Consulting Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.NAT.372 Executive Director Pathway Cohort 2, 2022/23 Delivery.

APPENDIX A: CONTRACT DETAIL

Living Potential Consulting Ltd
NHSLA.NAT.372
Contract Terms: Faculty Framework NHS/SoEPS/18.412
Contract Date: 1 November 2022 to 28 February 2024

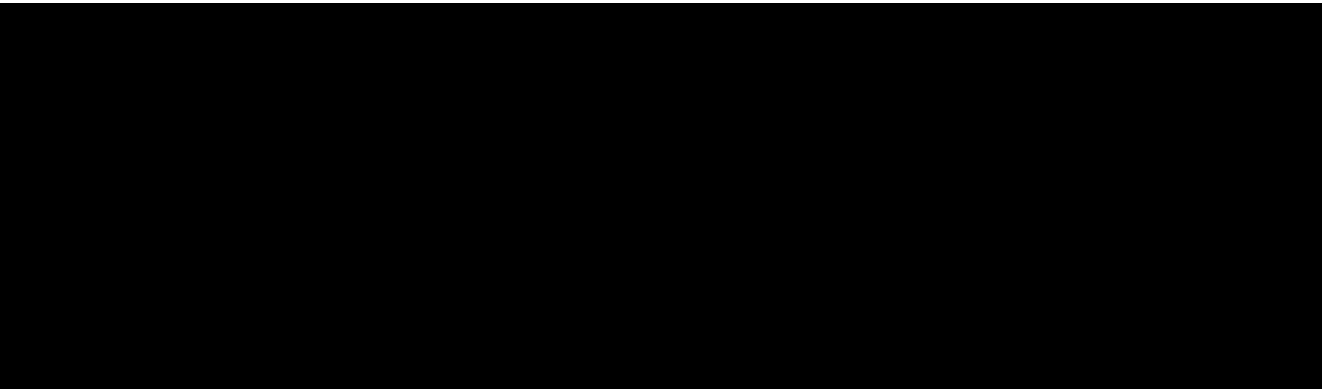
1. Summary Information

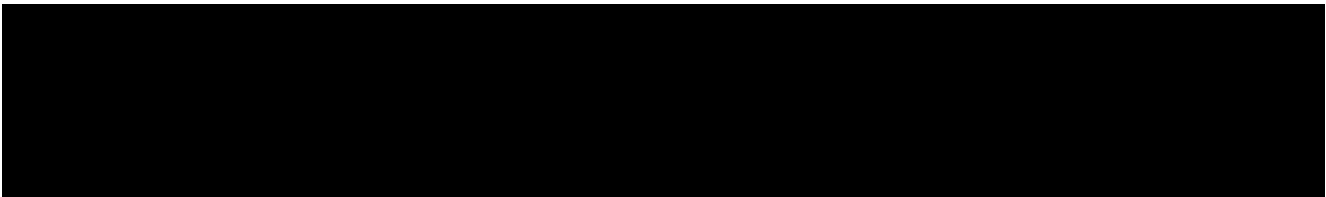
Delivery of the Executive Development Pathway (EDP), Uni-Professional modules, for Cohort 2, commencing in December 2022. Specific contract deliverables are:

LOT 1 DELIVERABLES		DATES
1.1		
1.2		

LOT 2 DELIVERABLES		DATES
2.1		
2.2		

Delivery will take place within the following principles:





2. Contract Pricing Detail

The work will take place within the total contract price and activities outlined below.

LOT 1	DAY RATE	DAYS	TOTAL
LOT 1 SUB-TOTAL			
LOT 2	DAY RATE	DAYS	TOTAL
LOT 2 SUB-TOTAL			
PER MODULE COST (Prep and Delivery)			
CONTRACT TOTAL			£42,000.00

Additional Notes on Contract Price:

- 1. All costings exclude VAT at the prevailing rate, where applicable.
- 2. Expenses are not payable under this specification.
- 3. In the event that overall delivery volumes under this contract reduce as a result of a lack of participant numbers, or changes to business planning processes, invoicing can take place for actual modules delivered, at the per module cost, detailed above.
- 4. A 'Call-Off' Purchase Order will be created, which will enable a 'draw down' of module preparation and delivery costs as the project progresses. The delivery plan and all dates will be agreed with the Project Lead at initiation, though it should be noted that a degree of flexibility is required.