

SAP (UK) Ltd

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4PD

Mob: 
Web Site: www.dft.gov.uk

Our ref: TIT 0357

Date: 28/03/2022

Dear Supplier,

Contract number & Title: TIT0357 Concur Premium support

On behalf of the Secretary of State for Transport, I accept the quotation provided by yourselves on 01/03/22

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions specified in the quotation dated 01/03/22
2. Your quotation dated 01/03/22








The contract will commence on 1st April 2022 and expire on 31st March 2023 with an option to extend by an additional 12 month period. The total value of this contract is £112,716.00 exc VAT. Please note that DfT are under no obligation to utilise the full contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Invoicing
Procedure.doc

Please contact  by email  to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to

[REDACTED].

Yours sincerely

Sent via email unsigned

[REDACTED]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[REDACTED]
On behalf of the Secretary of State for Transport

Accepted for and on behalf of SAP (UK)
Ltd

by:-

Signature:

[REDACTED]

Name:

[REDACTED]

Capacity:

[REDACTED]

Date

[REDACTED]