



[REDACTED]
Holly House
73 Sankey Street
Warrington
WA1 1SL

Attn: [REDACTED]
[REDACTED]

Date: 15th February 2018

Procurement ref: CCHR17B29

Dear [REDACTED],

Award of contract for the supply of The Provision of Occupational Health Services and Employee Assistance Programme for the College of Policing.

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the College of Policing (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company passed our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence the contract implementation period from 19th February 2018 and will take up to the 31st March 2018. The contract commencement date for the delivery of the services will be 1st April 2018 and the Expiry Date will be 31st March 2021. The Authority reserves the option to extend the call-off contract by 1 year. The total contract value shall be £100,000 ex VAT, however, this is a call-off contract and therefore no volumes of work can be guaranteed.

This procurement activity was undertaken by STA/direct award under framework RM3795, Occupational Health and Employee Assistance Programme, Lot 1 and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by **19th February 2018**. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.



Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

Signed by CCS (the Agent) for and on behalf of The College of Policing (the Authority)

Name: **[REDACTED]**

Senior Procurement Specialist, CCS

Signature: **[REDACTED]**

Date: 15th February 2018