

CALL OFF AGREEMENT FORM

This Form is to be used by the Client when requesting that work be undertaken within the terms of the Call Off Contract. The Parties agree that each completed and approved Form will form part of and be interpreted in accordance with the terms and conditions of that Call Off Contract.

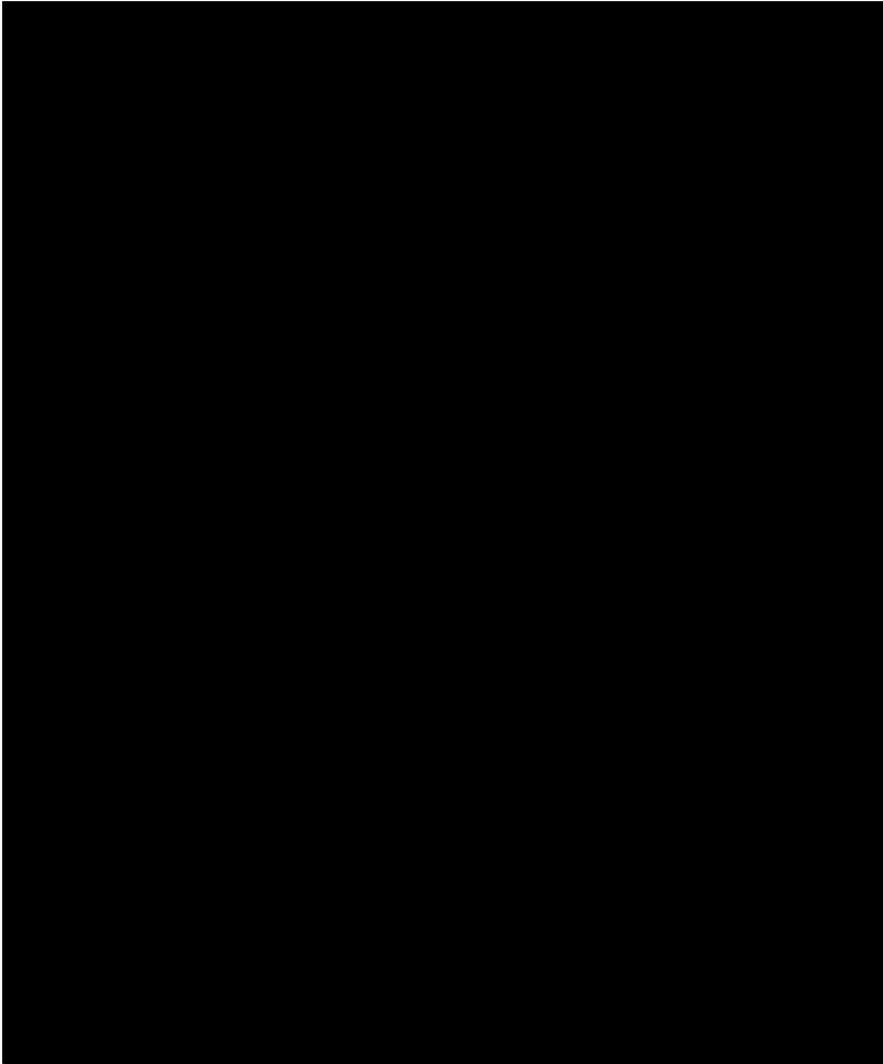
Project Title: Imported Food Sampling, Analysis and Reporting Work Package 2	Reference:	FS107020
	Purchase Order Number:	TBC
	Date:	21/10/2020
Client – Project Representative: [REDACTED]	Tel:	
	E-mail:	[REDACTED]
Supplier – Project Representative: [REDACTED]	Tel:	
	E-mail:	[REDACTED]
Project Number:	FS107020	
Project Start Date:	21 st October 2020	
Project Completion Date:	31 st March 2021	

Project Summary

Around half (by value) of all food consumed in the UK is imported. The FSA intends to carry out sampling of imported food products across the UK to help identify emerging food safety risks from imported foods.

Specification/ Scope of Work:	
This Work Package 2 from the Call Off Contract is to sample the commodity lists agreed by both parties which can be found in Annex A – Commodities for Sampling.	
Special Terms: N/A	
Deliverables:	To complete all sampling and analysis and provide the results of analysis by 31 st March 2021.
Progress Reporting (frequency & details):	Weekly catch up calls to be held to monitor progress. Any time-sensitive queries to be resolved via email or telephone to facilitate delivery.
Key Personnel:	[REDACTED]
Foreground IPR – Ownership	As per Call Off Contract
Personal Data (GDPR)	No personal data has been identified as requiring to be processed in delivering this service.
Price	See Annex A – Commodities for Sampling. Total cost is £94,094
Payments & Invoicing	<p>Please submit invoices to [REDACTED] for work with FSA.</p> <p>Please include the referring FSA purchase order number in the email title and within the invoice to allow Invoice/Purchase Order matching.</p> <p>Note that invoices that do not include reference to FSA Purchase Order number will be returned unpaid with a request for valid purchase order through email.</p> <p>Further details can be found at Schedule 5 'Invoicing Procedure & No PO/ No Pay' in the Call Off Contract.</p>
We confirm receipt of this Form seeking approval for the above project to proceed. We agree to provide the goods and/or services requested according to the terms and conditions set out in the Call Off Contract between the FSA and Campden BRI.	

Signed on behalf of the FSA



Annex A – Commodities for Sampling

Commodity	Country of origin	Hazard to be tested for	Number of samples	Cost (£)
Almonds	Australia	[REDACTED]	[REDACTED]	[REDACTED]
Almonds	Vietnam			
Egusi (melon) Seeds	Turkey			
Groundnuts/groundnut paste	Mali			
Groundnuts/groundnut paste	Nicaragua			
Groundnuts/groundnut paste	Paraguay			
Peanut spread/peanut butter	Ukraine			
Rice	Sri Lanka			
Rice	Myanmar			
Nut mix	USA			
Buttermilk	Romania			
Live clams	Italy			
Mussels	Spain			
Betel Leaves	Malaysia			
Betel leaves	Sri Lanka			
Apricot kernels	Pakistan			
Apricot kernels	Uzbekistan			
Melon (frozen)	India			
Smoked salmon	Denmark			

Sweetcorn (frozen)	Turkey
Salmon (smoked)	Estonia
Salmon (smoked)	Latvia
Spinach	India
Grapes	Egypt
Chilli peppers	Italy
Tea	Taiwan
Cumin seeds	Syria
Duck (Frozen)	Hungary
Paprika powder	China
Grated coconut	Philippines

Total £94094

