

Dear Contractor

1st September 2017

Re: Tender for Accessibility Ramp to Vine Pavilion, Sevenoaks

Thank you for your interest in tendering for the contract for installing an Accessibility Ramp to the Vine Pavilion.

Sevenoaks Town Council as a local authority procurement procedures are dictated by statutory legislation and have to be uploaded to the Government Contractor Finder website. The tender package includes the following:

- i) This covering letter
- ii) Tender Drawings

Please note the following important information

Tender return date	Midday Friday 29th September 2017
Tender return format	On line or delivered to STC Offices Clearly marked 'Tender for Bat & Ball Station Building
Site Visits	To be arranged by emailing Town Clerk – townclerk@sevenoakstown.gov.uk
Tender Queries	By email to Town Clerk townclerk@sevenoakstown.gov.uk

Once again thank you for your interest. I look forward to receiving your tender.

Yours faithfully,

Linda Larter MBE
Chief Executive / Town Clerk

Town Council Offices
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Sevenoaks Kent TN13 3QG

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