

Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	GSS23677-002
THE BUYER:	UK Research & Innovation
BUYER ADDRESS	Polaris House, North Star Avenue, Swindon, SN2 1FL
THE SUPPLIER:	Adecco UK Limited
SUPPLIER ADDRESS:	10 Bishops Square, London E1 6EG
REGISTRATION NUMBER:	00593232
DUNS NUMBER:	21-100-8826
SID4GOV ID:	N/A

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including the Signature block.**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated [REDACTED]

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non-Clinical Staff.

CALL-OFF LOT(S):
Lot 2 - Corporate Functions

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CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6277
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
 - Joint Schedule 11 (Processing Data) - Annex 1 applies
 - Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports) – N/A
 - Call-Off Schedule 2 (Staff Transfer) – Parts A, B & D do not apply.
 - Call-Off Schedule 3 (Continuous Improvement) – N/A
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: [REDACTED]

CALL-OFF EXPIRY DATE: [REDACTED]

CALL-OFF DELIVERABLES

The provision of Non-Clinical Temporary staff or any other temporary staff or fixed term workers.

Job Role/Title	Interim Programme Director [REDACTED]
Assignment Type	Temporary
Hours/Days required	[REDACTED] hours per week
Detail on unsocial hours required	To be agreed if arise

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High-cost area supplements that may apply	None
Immunisations required	Not Applicable
Pay band (as determined by the rate card)	H
Expenses to be paid or benefits offered	To be agreed if arise
Expenses to be paid by Temporary Worker	To be agreed if arise
Criminal Records Checks requirements	Basic
BPSS required	Yes
State any other required clearance and/or background checking	Not Applicable
State any skills, mandatory training and qualifications necessary for the role (those defined by the Framework Specification apply by default)	Not Applicable

GDPR POSITION

The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

The Parties are Independent Controllers.

The contact details of the Relevant Authority's Data Protection Officer are:

[REDACTED]

The contact details of the Supplier's Data Protection Officer are:

[REDACTED]

COMMERCIALLY SENSITIVE INFORMATION

Commercially sensitive Information in relation to Joint Schedule 4 is set out below.

No.	Date	Item(s)	Duration of Confidentiality
1	[REDACTED]	Supplier Pricing	For the duration of the contract

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is 150% of the estimated annual charges.

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CALL-OFF CHARGES

	AWR Compliant	Frequency
Pay	████████	Per day
Charge	████████	Per day
<p>The total contract value shall not exceed £46,765.00 excluding VAT as per the breakdown below:</p> <p>████ Working Days @ ██████ ex VAT = £46,765.00 ex VAT</p> <p>It is the viewpoint of the Contracting Authority that the job role above is in scope of the intermediaries legislation (IR35).</p>		

Original Contract Value:	£181,090.00 ex VAT
Additional cost due to Variation 001:	£5,400.00 ex VAT
Additional cost due to Variation 002:	£46,765.00 ex VAT
New Contract Value:	£233,255.00 ex VAT

For the avoidance of doubt, the Supplier shall be entitled to increase the rates charged to the Contracting Authority at any time including, but not limited to, statutory changes brought about as a result of the Agency Workers Regulations 2010, Pension, Apprentice Levy and changes to the Working Time Directive and National Insurance contributions.

PAYMENT METHOD

BACS transfer

BUYER'S INVOICE ADDRESS:

████████████████████

BUYER'S AUTHORISED REPRESENTATIVE

████████████████████

Head of Procurement

UK Shared Business Services Limited

Polaris House, North Star Avenue, Swindon, SN2 1FL

████████████████████

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SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
 Account Manager
 10 Bishops Square, London E1 6EG
 [REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
 Executive Consultant
 10 Bishops Square, London E1 6EG
 [REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]