



Department for Transport

Department for Transport
33 Horseferry Road
London
SW1P 4DR

Chartered Institute of Procurement & Supply (CIPS),
[REDACTED]

Attn: [REDACTED]

Date: 15/09/2022

Procurement ref: TRSGC0001

Dear [REDACTED],

Award of contract for CIPS Professional Corporate Accreditation 2023-25.

Further to your submission of a Tender for the above project, I am writing to advise that the Procurement is now complete.

I am pleased to inform you that your company has been successful and therefore we would like to award the contract to you.

Appendix 1 provides feedback on your successful proposal.

The contract shall commence on the 19/09/2022 and the Expiry Date will be 18/04/2025. The contract will be for an initial 31 Months (Assessment period and licensing period) with no option to extend.

This procurement activity was conducted via a single tender procurement. This letter and the documents listed below form a binding contract between you and this Department.

- Tender documents issued on 02/08/2022.
- Your proposal/quotation submitted on 15/08/2022.
- Call-Off Order Form
- DfT Framework Terms and Conditions.

The Contract Lead, [REDACTED] will contact you to discuss start up arrangements under this contract.

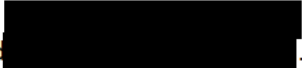

The firm approved cost for the work will be for £48,450 (exclusive of VAT) and this must not be exceeded.

You will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:




Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed: 
Name: 
Position: Business Development Manager
Date: 22nd September 2022

Yours sincerely,

A black rectangular redaction box covering the signature and the name of the signatory.

 DfT Commercial Manager

Signed for and on behalf of the Department for Transport

[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	



[illegible]

