**PAYMENT PROFORMA AND INSTRUCTIONS TO RAISE INVOICE**

TO: Receipts Cashier COPY TO: DSA CD1

 Ministry of Defence Ministry of Defence

 Acc 2-1 Revenue Cashiers Building 9, H Site

 1st Floor, Walker House, Exchange Flags Ploughley Road

 Exchange Flags Arncott

 Liverpool L2 3YL Bicester OX25 2LD

 E-mail address: DBSFin-Remittances@mod.uk

 DFM-FMSSC-IR-AMI2-1RevCashShared@mod.uk

 FROM: Name of Contractor

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

CONTRACT FOR THE COLLECTION & DISPOSAL OF BATTERIES

**PART A**

1. Payment No. DSACOMDD/5061..................................

2. Sumdue to MoD under Condition 8.1 of the Contract £..............excluding VAT. This represents all sums due to MoD under the Contract for this period.

3. VAT £…………. VAT RATE 20%

 VAT £ ………… VAT RATE …….%

4. Total sumdue to MOD: £…………………

5. BACS payment for the sum of £………………….......was processed on Date..........................

6. Tax point date: ……………….

Signed …………………………..

Position …………………………

Dated …………………………….

**PART B**

FOR MoD USE ONLY

CONTRACT FOR THE COLLECTION & DISPOSAL OF BATTERIES

FROM: Acc 2-1 Revenue Cashiers

TO**:**  Defence Equipment Sales Authority

Payment No. DSACOMDD/5061 for the sum of £ ……………………...was received on ………...………….

Signed …………………………………………..Dated ………………………………….

DSA ORIGINATOR CODE **0798** SUSPENSE ACCOUNT **ZZZG85V001**