

## Standard Contract for Goods and/or Services - Order Form C23383 Modelling of different brucellosis surveillance

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|-----------------------|---|--|--|
| 1. Purchase Order     | To be provided to RVC by Contract Manager, within 10  |  |  |
| Number<br>2. Customer | working days of the Contract being signed.  |  |  |
|                       | Animal and Plant Health Agency (APHA)   |  |  |
| 3. Contractor(s)      | The Royal Veterinary College (RVC)  |  |  |
| 4. Defra Group        | Net Applicable  |  |  |
| Members               | Not Applicable  |  |  |
| 5. The Agreement      | This Order is part of the Agreement and is subject to the terms and conditions Referenced at Annex 1 and shall come into effect on the Start Date.         Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions. |  |  |
|                       |   |  |  |
|                       | The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   |  |  |
|                       | a) this Order Form;   |  |  |
|                       | b)  | the terms and conditions at Appendix 1; and  |  |
|                       | <ul> <li>c) the remaining Appendices (if any) in equal order of precedence.</li> </ul>  |  |  |
| 6. Deliverables       | Applicable<br>Deliverables  | Goods Only: □<br>Services Only: ⊠<br>Good and Services: □  |  |
|                       | Goods   | None   |  |
|                       | Services  | The Specification of Requirements and scope of services is outlined below as opposed to being attached as an Appendix. |  |

| 7. Start Date             | 26 February 2024   |
|---------------------------|--|
| 8. Expiry Date            |  |
|                           | 31 March 2024  |
| 9. Charges<br>Version 1.0 | The Charges for the Goods and/or Services shall be as set out below.<br>The Charges are fixed for the duration of the Agreement. |

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|   | Grand Total  | £16,783.35  |
| 10. Payment   | <ul> <li>Invoices must be submitted to the operation of the second secon</li></ul> | Submission of a compliant invoice.<br>Contract Manager upon the<br>ceived for review and sign off.<br>at do not meet the following criteria<br>er than 4mb in size) – all supporting<br>luded in that PDF (no additional<br>entation as a separate file).<br>ached to one email; however, as<br>I invoice per PDF (and no additional<br>Purchase Order. |
|   | Invoices must include the to   | otal before and after VAI.  |
| 11. Contractor's Liability                                      |  |   |
| Cap (Clause 13.2.1)   |  |   |
| 12. Customer's<br>Authorised<br>Representative(s)               | For general liaison your contact wil<br>or, in their absence,  | I continue to be  |
| 13. Contractor's<br>Authorised<br>Representative                | For general liaison your contact will continue to be   |   |
|   | or, in their absence,  |   |
| 14. Optional Intellectual<br>Property Rights<br>("IPR") Clauses | The Authority has chosen Option <b>B</b> in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.   |   |
| 15. Progress Meetings<br>and Progress<br>Reports                | Not applicable   |   |
| 16. Address for notices   | Customer:  | Contractor:   |
|   |  |   |
|   |  |   |

| 17. Key Personnel of the<br>Contractor       | Key Personnel<br>Role:  | Key Personnel<br>Name: | Contact Details: |
|--|---|------------------------|------------------|
|  | Contract and Project<br>Manager   |                        |                  |
|  | Project Delivery  |                        |                  |
| 18. Procedures and<br>Policies               | For the purposes of the Agreement:  |                        |                  |
|  | The Customer's protection and security requirements are contained in Clause 15. Protection and security of data of the Research and Development Terms and Conditions.   |                        |                  |
|  | The Customer's sustainability policy can be found at:<br><u>https://www.gov.uk/government/organisations/department-for-</u><br><u>environment-food-rural-affairs/about/procurement#sustainable-</u><br><u>procurement</u> |                        |                  |
|  | The Customer's equality and diversity policy can be found at:<br><u>https://www.gov.uk/government/organisations/department-for-</u><br>environment-food-rural-affairs/about/equality-and-diversity                        |                        |                  |
| 19. Special Terms                            | N/A   |                        |                  |
| 20. Further Data<br>Protection<br>Provisions | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:<br>Yes: □   |                        |                  |
|  | No: 🛛   |                        |                  |

| Signed for and on behalf of the Authority: | Signed for and on behalf of the Contractor: |
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## **Annex 1: Terms and Conditions**

The Customer's Terms and Conditions which can be located on the <u>Defra Website</u> and which are called <u>'Research and Development Terms and Conditions</u>'

## Annex 2: Not used – see 6. Deliverables for the scope of services/specification

Annex 3: Not used – see 9. Charges

## Annex 4: Processing Personal Data template - for information only in case of need for future use

| Contract:   | [XXXX]  |
|---|---------|
| Date:   | [XXXX]  |
| Description of authorised processing  | Details |
| Identity of Controller and<br>Processor for each category of<br>Personal Data   |         |
| Subject matter of the processing  |         |
| Duration of the processing  |         |
| Nature and purposes of the processing   |         |
| Type of Personal Data   |         |
| Categories of Data Subject  |         |
| Plan for return and destruction<br>of the data once the processing<br>is complete UNLESS<br>requirement under law to  |         |
| Locations at which the<br>Contractor and/or its<br>subcontractors process   |         |
| Protective Measures that the<br>Contractor and, where<br>applicable, its subcontractors<br>have implemented to protect<br>Personal Data processed under<br>this Agreement against a<br>breach of security (insofar as |         |