

Yarrell Leadenhall UK  
Unit E  
Twelvetrees Industrial Estate  
Bromley by Bow  
London  
E3 3JG

Attn: **REDACTED**

Date: 31<sup>st</sup> August 2018

Procurement ref: CCCS18A11

Dear Sir/Madam,

**Award of contract for the supply of Hard Copy News**

Following your proposal for the supply of Hard Copy News to Her Majesty's Treasury, we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between Her Majesty's Treasury as the Customer and Jones Yarrell Leadenhall UK as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

**1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:**

- 1.1. The Goods shall be delivered to the Customer's individual delivery point as set out in Annex 3.
- 1.2. The charges for the Goods shall be as set out in Annex 2. The total contract value shall be £23,400.00, including all extension options.
- 1.3. The specification of the Goods to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Date of Delivery shall vary as set out in Annex 3.
- 1.5. The Term shall commence on 1<sup>st</sup> September 2018 (the "Start Date") and the Expiry Date shall be 31<sup>st</sup> March 2019.

1.6. The address for notices of the Parties are:

<b>Customer</b>	<b>Supplier</b>
HM Treasury 1 Horse Guards Road, London, SW1A 2HQ  Attention: REDACTED Email: REDACTED	Yarrell Leadenhall UK Unit E Twelvetrees Industrial Estate Bromley by Bow London E3 3JG  Attention: REDACTED Email: REDACTED

1.7. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACTED	REDACTED
REDACTED	REDACTED

**2. Payment**

2.1. Payment shall be made as set out in Annex 3.

**3. Liaison**

For general liaison your contact will continue to be REDACTED.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to Crown Commercial services via email **within 2** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

REDACTED

Signature:



Date: 31/08/2018

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9<sup>th</sup> Floor, The Capital,  
Old Hall Street, Liverpool.  
L3 9PP

T 0345 010 3503  
E [info@crownccommercial.gov.uk](mailto:info@crownccommercial.gov.uk)

[www.gov.uk/ccs](http://www.gov.uk/ccs)

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We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Jones Yarrell Leadenhall UK (“the Supplier”)

Name: REDACTED

Signed for and on behalf of Her Majesty’s Treasury (“the Customer”)

Name: REDACTED

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