

REDACTEDSnap Surveys Ltd
5 Mead Court
Cooper Road
Bristol
BS35 3UW**CONTRACT REFERENCE NUMBER: PS/24/110****CONTRACT TITLE: Provision of Snap XMP Survey Software and Support****FRAMEWORK REFERENCE NUMBER: RM1557.13**Dear **REDACTED**,

On behalf of the Secretary of State for Transport, I accept your quote dated 17/07/24 (received 06/09/24) for the above contract. The attached contract details "GCloud 13 Call-off Contract", contract conditions and the Annex/Annexes set out the terms of the contract between DVLA and Snap Surveys Ltd for the provision of the deliverables set out in the Call-off Contract.

We thank you for your co-operation to date and look forward to forging a successful working relationship.

You must be in possession of an official purchase order (PO), before commencing any work, or supplying any goods, under this contract. The PO Number for this contract will follow shortly. Invoices submitted to the Department **must quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures, as referenced in the Call-off Contract.

Please ensure invoices are sent to Unity Business Services (UBS) and not DVLA. Invoices received without the correct PO Number will be returned to you and will delay receipt of payment.

All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.

Please contact the Contract Owner **REDACTED** via the below email address to discuss arrangements for commencement of the contract:

Email: **REDACTED**

Please confirm your acceptance of the Conditions by signing and returning the Call-off Contract, along with any requested Schedules/Annexes, within 7 days from the date of this Award Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The Call-off Contract will be countersigned and will create a binding contract between the two named parties.

Yours sincerely,

REDACTED

Commercial Specialist

Commercial Directorate

REDACTED

By authority of the Secretary of State for Transport