

RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: ecm_10350

THE BUYER: Department for Work and Pensions

BUYER ADDRESS Quarry House, Quarry Hill, Leeds, LS2 7UA

THE SUPPLIER: Moorhouse Consulting Ltd.,

SUPPLIER ADDRESS: Dashwood House, 69, Old Broad Street,
London EC2M 1QS

REGISTRATION NUMBER: 05053551

DUNS NUMBER: 737971072

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 27 June 2022

It's issued under the Framework Contract with the reference number RM6187 for the provision of DWP Department Impact Assessment Tool

CALL-OFF LOT:

Lot 2

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

Call-Off Schedules

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 6 (ICT Services)
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.10)
5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

Call-off start date: 18 July 2022

Call-off expiry date: 09 October 2022

Call-off initial period: 12 weeks

Call-off deliverables: See details in Call-Off Schedule 20 (Call-Off Specification)

Security

Short form security requirements apply

DWP Data Security Policy

[DWP procurement: security policies and standards - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/dwp-procurement-security-policies-and-standards)

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:
£149,700

Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)

Payment method

BACS

Buyer's invoice address

REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION

Phoenix House
Celtic Springs
Newport
NP10 8FZ

Apinvoices-dwp-u@gov.sscl.com

FINANCIAL TRANSPARENCY OBJECTIVES

Not Applicable

Buyer's authorised representative

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Director for Planning and Performance
Department for Work and Pensions

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Buyer's security policy

[DWP procurement: security policies and standards](#)

Supplier's authorised representative

REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION
Partner

Supplier's contract manager

REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION
Director
REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION
Dashwood House, 69 Old Broad Street, London, EC2M 1QS.

Progress report frequency

Weekly highlight report by the Project Lead for assurance by the Contract Manager (or substitute)

Progress meeting frequency

Twice weekly highlight meeting by the Project Lead, 4 weekly SRO meetings with the Contract Manager (or substitutes).

Key staff

REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION
Principal Consultant
REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION
Dashwood House, 69 Old Broad Street, London, EC2M 1QS.

Key subcontractor(s)

Not applicable

Commercially sensitive information

See details in Joint Schedule 4 (Commercially Sensitive Information)

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature: REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION

Name:

Role:

Date:

For and on behalf of the Buyer:

Signature: REDACTED UNDER FOI SECTION 40 PERSONNEL INFORMATION

Name:

Role:

Date: