



BECCLES TOWN COUNCIL

TOWN HALL, THE WALK, BECCLES, NR34 9AJ
TEL 01502 712109
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Tender Specification for BTC-Christmas Lights 21 – Beccles Christmas Lights

Beccles Town Council are seeking tenders for the installation of the Christmas lights in the town centre for 2021 in the first instance with the subsequent potential for renewal in subsequent years.

The lights can be viewed from 28th November 2020 through to early January 2021.

The tender submission shall be accompanied with an letter, a signed copy of the tender specification and a completed tender submission form as provided below.

Submitted tenders shall be returned marked for the attention of **The Facilities Manager** to the following address:

**Beccles Town Council
Beccles Town Hall
The Walk
Beccles
NR34 9AJ**

**ALL TENDER SUBMISSIONS ARE REQUIRED TO REACH THE ABOVE OFFICE BY
5PM ON FRIDAY 29th JANUARY 2021.**

Please note that the tender process is carried out with due regard to the criteria of the Bribery Act 2010 and the Standing Orders of Beccles Town Council.



**Mrs Claire Boyne ~ Town Clerk
Mr Charlie Middleton ~ Deputy Town Clerk**

TENDER SUBMISSION FORM

BTC-Christmas Lights 21 – Beccles Christmas Lights

	<u>Tender Quote</u>
Installation of Beccles Christmas Lights as per tender specification.	£
I hereby declare that I have fully understood the detail contained within the tender specification	
Organisation	
Name (<i>print</i>)	
Signature	
Position within Organisation	
Date of submission	