



Department
for Environment
Food & Rural Affairs

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	[REDACTED]	
2. Customer	DEFRA – Department of Environmental, Food and Rural Affairs “Acting as part of the Crown” [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	
3. Contractor(s)	Wild Business [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: [REDACTED] [REDACTED] [REDACTED]	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions Referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	None
	Services	See Appendix 2 Summary:

		Workshop with summary report of workshop (Report of 4,000 words) Before the workshop, the project team will conduct one piece of original analysis. We will break down the main conservation-related targets of the Environmental Improvement Plan, and using the most up-to-date academic knowledge we will sketch out the interconnections between these goals and the major nature markets in England Date(s) of Delivery: 07/11/2024 - 01/06/2025 - Est 8 Month Period of Work	
7. Start Date	7th of November 2024		
8. Expiry Date	31 st March 2025 - Option of 1 month extension permitted		
9. Charges	The Charges for the Goods and/or Services shall be as set out £14,160.00 (excluding VAT) £16,992.00 (Including VAT) The Charges are fixed for the duration of the Agreement.		
10. Payment	Payments will be made to “Wild Business” who will submit an invoice after the workshop, in arrears, with payment terms of 30 days from receipt. Payment will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.		
11. Contractor’s Liability Cap (Clause 13.2.1)	Contractor Liability Cap is £141,600 has per Claus 13.2.1		
12. Customer’s Authorised Representative(s)	For general liaison your contact will continue to be [REDACTED] or, in their absence, [REDACTED]		
13. Contractor’s Authorised Representative	For general liaison your contact will continue to be [REDACTED]		
14. Optional Intellectual Property Rights (“IPR”) Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.		
15. Progress Meetings and Progress Reports	Not applicable		
16. Address for notices	Customer: DEFRA [REDACTED] [REDACTED] [REDACTED] [REDACTED]		Contractor: Wild Business [REDACTED] [REDACTED] [REDACTED] [REDACTED]
17. Key Personnel of the Contractor	Key Personnel Role: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	Key Personnel Name: [REDACTED] [REDACTED] [REDACTED] [REDACTED]	Contact Details: [REDACTED] [REDACTED] [REDACTED]

	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
18. Procedures and Policies	<p>For the purposes of the Agreement:</p> <p>[The Customer's Staff Vetting Procedures are: Contained within Standard Services Terms and conditions within Appendix 1</p> <p>[The Customer's security / data security requirements are: Contained within Standard Services Terms and conditions within Appendix 1</p> <p>[The Customer's additional sustainability requirements are: Contained within Standard Services Terms and conditions within Appendix 1</p> <p>[The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are] Contained within Standard Services Terms and conditions within Appendix 1</p> <p>[The Customer's health and safety policy is: Contained within Standard Services Terms and conditions within Appendix 1</p>
19. Special Terms	Special Term 1 – N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>

on behalf of the Commercial	on behalf of the Supplier
<div></div>	
Name: <div></div>	Name: <div></div>
<div></div> <div></div>	<div></div> <div></div>
Date:	Date:
Signature:	Signature:

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Defra Website](#) and which are called 'Standard Goods & Services Terms and Conditions (Core Defra)'

Before the workshop, the project team will conduct one piece of original analysis. We will break down the main conservation-related targets of the Environmental Improvement Plan, and using the most up-to-date academic knowledge we will sketch out the interconnections between these goals and the major nature markets in England. The core analysis here aims to show whether the outcomes of these nature markets are aligned with the goals of the EIP, and therefore to what degree these markets can help achieve Defra's strategic objectives for funding nature recovery on government land.

2. Summary report from the workshop.

We will then provide a concise report (no more than 4,000 words) from the workshop that summarises a) key findings from the academic literature presented in the workshop; b) the key areas of discussion and key themes; c) where the Defra team can look to seek further information and publicly-available data to address their questions; and d) the results of the analysis of the linkages between nature markets and the goals of the EIP.

Deliverables

A one-day workshop (venue either the University of Oxford or Defra in London, TBC) with a workshop summary report.

Confidentiality and Data protection

The project team works at the University of Oxford, and our confidentiality and data protection practices will be aligned with those from the University of Oxford, outlined here: <https://compliance.admin.ox.ac.uk/data-protection-policy>. The workshop will be conducted under Chatham House rules.

Diversity, Equality and Inclusivity (DE&I)

The project team's DE&I practices will again be aligned with the practices of the University of Oxford, outlined here: <https://edu.web.ox.ac.uk/equality-policy>.

Team, and Budget

The work would be completed by a team of consisting of Dr Sophus zu Ermgassen, Natalie Duffus, Dr Emily Warner, Dr Alice Stuart, and Professor Joe Bull.

The fixed fee for the works in total is **£16,992 including VAT**. Wild Business will submit an invoice after the workshop, in arrears, with payment terms of 30 days from receipt.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

I [REDACTED]

[REDACTED]

[REDACTED]

I [REDACTED]

[REDACTED]

[REDACTED].

- I [REDACTED]
[REDACTED]
[REDACTED]
- I [REDACTED]
[REDACTED]
[REDACTED]
- I [REDACTED]
[REDACTED]
- I [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

- I [REDACTED]
[REDACTED]
- I [REDACTED]
[REDACTED]
- I [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

I

[REDACTED]

- I [REDACTED]
[REDACTED]
[REDACTED]

Appendix 3: Charges

The fixed fee for the works in total is **£16,992 including VAT**. Wild Business will submit an invoice after the workshop, in arrears, with payment terms of 30 days from receipt.

Appendix 4: Processing Personal Data

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	