MOD Commercial

MoD Contract 701558404
Managed Learning Services Framework (RM3822)

RN Agility Programme 3.0

This Contract is made

BETWEEN (1) **HER BRITANNIC MAJESTY'S SECRETARY OF STATE FOR DEFENCE**, acting by Defence Commercial Commands & Centre Navy, Building 1/080, Jago Road, HM Naval Base, Portsmouth, Hampshire, PO1 3LU ("the Authority")

AND (2) **Capita Business Services Ltd,** 65 Gresham Street, London. EC2V 7NQ

1. The Contractor shall provide the Services described in the Statement of Requirements, in accordance with the Conditions of Contract (as detailed in Framework Schedule 4 - Order Form and Call-Off Terms for the Framework Agreement entered into between the Authority and the Supplier on RM3822), the firm prices attached and the Contractor's Work Order (WO)

2. The Contract shall come into effect on **23 June 2021** and expire on **30 September 2021.**

3. Except where there is prior written approval from the Commercial Branch no payment shall be made for work performed which is outside the scope or period of the Contract.

4. If there is a conflict between the documents described in Paragraph 1 above the order of precedence shall be:

    a. Work Order (WO)
    b. Statement of Requirements at Schedule 1.
    c. Conditions of Contract (as detailed in Framework Schedule 4 - Order Form and Call-Off Terms for the Managed Learning Services dated 4 July 2017 - to the Framework Agreement entered into between the Authority and the Supplier on RM 3822).

Statement of Requirements

Task/Outcome	Deliverables	Milestone Completion Date
1. Augmentation of the RN Agility Centre of Excellence (CoE) to enable its successful to delivery of the RN Agility Programme.	Augmentation of the RN Agility CoE with Agility and Lean Start Up subject matter experts to train and work with MOD Staff to deliver the prioritised backlog as directed by the EAT. This will include: a. Develop the RN Agility launch roadmap to enable targeted training and launch products to be developed. b. Continue development of a range of bespoke RN Agility training packages, aligned to Scrum.Inc training standards but tailor to meet the needs of the RN, to include live, virtual, hybrid and digital approaches. c. As required deliver training to support new joiners to established teams to include Developer, Scrum master and Product Owner roles d. As required deliver Discovery Phase training to enable prospective launch areas to developer level to understand how to form into an Agile organisation, the preparations required to enable them to commit to launch and establish their Scrum@Scale structure and cadence ready to support Agile teams. e. Develop and deliver light touch Agility launching to support self-launching teams. f. As required deliver general training for pan RN awareness, induction and to generate the interest of prospective teams. g. Develop and support the management of an RN Agility metrics methodology to include an Agile maturity for launched teams. h. Provide ongoing Agile coaching and mentoring to enable teams to reach an effective level of Agility maturity and stability post launch event. i. Provide ongoing Lean Start Up coaching and mentoring to enable teams to transition to a problem led approach. j. Provide support, teach, coach and mentor the Executive Action Team and Navy Executive Committee to enable them to fully support the adoption of RN Agility across the business. k. Support development of impediment tracking and resolution methodologies. l. Ad-hoc support on comms, planning & stakeholder facilitation activity to further build & promote The RN Agility program. m. Innovation co-ordination & support.	30 Sep 21

Task/Outcome	Deliverables	Milestone Completion Date
2. Build the capacity of the RN Agility CoE.	The RN Agility CoE will build its capacity such that it would be on target to deliver Agile training to 25% of RN personnel (8,000) by 31 Mar 22. This training will cover a range of levels and competencies from RN Agility awareness to RN Agile launches and included Scrum@Scale and Leadership training. The training will be delivered through a range of tailored packages integrated with digitalised training and is based on the following assumptions: a. The RN will supply at least 4 personnel to work fulltime in the CoE by 1 Sep 21 b. The RN will be responsible for making personnel available for training.	30 Sep 21
3. Develop the RN Agility CoE organic capability	Build the capability and skills of MoD staff assigned to the RN Agility CoE. This is to include: a. Development of an onboarding process that can upskill an individual in 3 months such that they are able to train and coach established teams and to launch new Agile teams in RN Agility, the Scrum methodology and deliver lean start-up/problem led transitions. b. Development of an onboarding process that can upskill an individual in 6 months to be capable of onboarding new personnel; to the RN Agility CoE ie a trainer of trainers.	30 Sep 21