

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **Ad-hoc Legal Services to Support to CLG DfE**

THE BUYER: Government Legal Department

BUYER ADDRESS 102 Petty France, London, SW1H 9AJ

THE SUPPLIER: TLT LLP

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **19th March 2025** is issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):
Lot 1 – General Legal Advice and Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6179
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 24 (Special Schedule)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6179

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 1 April 2025

CALL-OFF EXPIRY DATE: On completion of deliverables

CALL-OFF INITIAL PERIOD: 12 Months

WORKING DAY

For the purposes of this Call-Off Contract, “**Working Day**” shall mean any day, including Saturdays and Sundays and public holidays.

CALL-OFF DELIVERABLES

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

The Estimated Charges for the Call-Off Initial Period used to calculate liability in the first Contract Year is £50,000.00

CALL-OFF CHARGES

[REDACTED]





REIMBURSABLE EXPENSES
None

DISBURSEMENTS
Not Payable

PAYMENT METHOD

BUYER'S INVOICING ADDRESS:

[REDACTED]

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT

[REDACTED]

PROGRESS REPORT FREQUENCY

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The Supplier shall prepare progress reports on a weekly basis and provide them to the Buyer by 4pm on a Wednesday (covering the previous week) via email, unless otherwise agreed between the parties.

PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY

The Supplier's relationship partner or their nominated deputy shall meet fortnightly with the Buyer to review progress on matters on which the Supplier is instructed under this Call-Off Contract. Such meetings shall occur fortnightly and at no cost to the Buyer, at a time to be agreed between the parties and shall take place via Microsoft Teams or equivalent.

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

ADDITIONAL INSURANCES

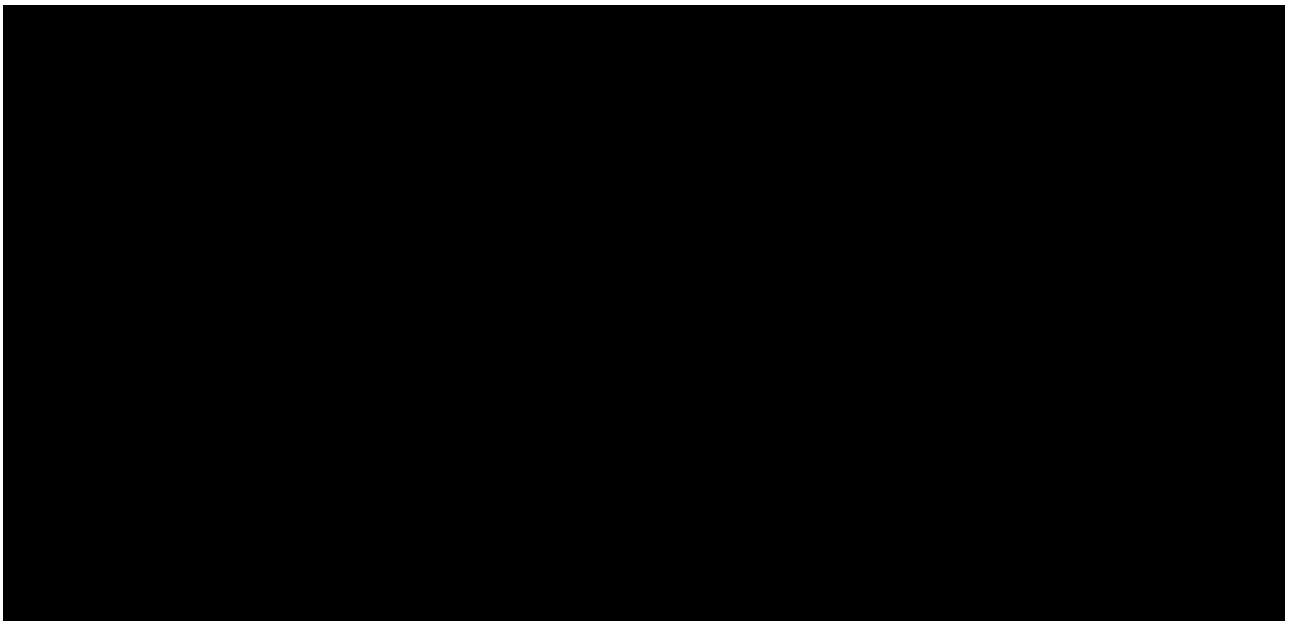
Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable



Annex A: List of Transparency Reports

Title	Content	Format	Frequency
Performance and forward plan	As requested	As requested	As requested
Call-Off Contract Charges and budget management	As requested	As requested	As requested
Key Subcontractors	As requested	As requested	As requested
Technical	As requested	As requested	As requested
Performance management	As requested	As requested	As requested