



Department for Transport

Oxford University Said School
[REDACTED]@sbs.ox.ac.uk

[REDACTED]
Commercial Relationship Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line: [REDACTED]
[REDACTED]@dft.gov.uk

Web site: www.dft.gov.uk

Thursday, 06 February 2020

Dear Sir/Madam,

DfT Reference: **TRHR3049**

Ref: Orchestrating Major Projects Programme (OMPP) Oxford University Said School - Contract Award

1. On behalf of the Secretary of State for Transport, this contract award is for Oxford University Said School.
2. The contract is to be let under the MPLA Agreement (Major Projects Leadership Academy (MPLA) - Contract RM1631). This letter constitutes a binding contract between yourselves and the Department for Transport and remains subject to the MPLA Terms and conditions.
3. The Price for this Contract is £48,000.00 excluding VAT.
4. In-line with the current agreement, the contract will expire on 31 January 2021.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

*Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.*

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is [REDACTED] – email: [REDACTED]@dft.gov.uk

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed: [REDACTED]
Name: [REDACTED]
Position: CLIENT ENGAGEMENT MANAGER.
Date: 18-FEB-2020

Yours sincerely,

[REDACTED]

By authority of the Secretary of State for Transport