



HUGHENDEN PARISH COUNCIL

Council Office
The Common
Great Kingshill
High Wycombe
HP15 6EN

CONTRACT NOTICE

For the provision of new play equipment and refurbishment of existing play equipment at Templewood Green Play Area, Walters Ash, Buckinghamshire.

Issued on – 2nd June 2024

Introduction

Tenders are invited from suitably experienced companies for the re-design, and enhancement of the existing play area at Templewood Green in Walters Ash in the parish of Hughenden.

A location plan of the area is attached at Appendix A.

The output of the contract is to include a range of play equipment suitable for children up to 12 years of age together with community seating areas to function as spaces for social interaction across generations and levels of ability.

The closing date for submission of completed tenders is 17:00 hrs, Friday 12th July 2024

The contract awarding body is Hughenden Parish Council (HPC).

Current Description & Arrangements

The site is approximately 40m square with roads on two sides and residential development on the remaining sides. Several mature trees (the subject of a TPO) are present on the site, close to the main road and are a constraint the project.

The site is generally level and it is anticipated that any material excavated during the works will be used on-site to help create an interesting landscape finish.

An existing timber-fenced play area is present on the site although much of the equipment within this has now been removed. The fencing and associated metal gates are in need of renovation – this work should be included within the quotation.

The existing fenced area may not be large enough to accommodate all anticipated new play equipment and community facilities (e.g. seating). Tenderers should therefore indicate how the fenced area may be extended appropriately to accommodate their proposals.



The existing inclusive, ground-access roundabout will be retained but is likely to need re-seating and lubricating.

Tenderers will be expected to familiarise themselves with the site, its layout and condition prior to submitting their proposals.

Project Aims & Key Features

- To provide a new imaginative, physically challenging and coordinated play experience targeted primarily at primary school-age children who are residents of Walters Ash and the surrounding area or attending the local school.
- To create an inspiring play space that will entertain, excite, challenge and stimulate the children's imagination as well as contributing to their self-development and awareness of the surrounding environment.
- Inclusion of all ranges of movement in the design (swing, rock, roter, agility, balance and slide). Paths, entrances and some pieces of equipment to be DDA compliant, facilitating use by disabled children.
- Retention of the existing inclusive roundabout.
- Use of natural landscape elements for climbing, hiding, balance, chasing, etc.
- To develop an inter-generational community asset representing a place for youngsters to play and a community space providing rest and recreation for adults.

Design Principles

- Pay due regard to the 10 design principles set out in the Play England publication Design for Play: ISBN: 978-1-84775-225-3.
- Make best possible use of existing site assets including hedges, trees and topography and contour the landscape levels by using excess soil to create higher levels for use for slide or other recreational use. Connectivity with existing pedestrian routes.
- Include quieter zones, using soft landscaping around the perimeter of the area to minimise impact on adjoining residents.
- Be sensitive to (but not necessarily in full compliance with) the design guidance published by Fields in Trust 2020.
- Use of locally sourced and sustainable products wherever possible.
- Where possible, use of natural surfacing – limiting tarmac / rubberised safety surfaces to where absolutely necessary.
- Paths, entrances and some pieces of equipment to be DDA compliant, facilitating use by disabled children.

General Instructions

Tenders should include provision for the design, supply, installation and safety testing of all equipment and fixtures provided on the site prior to final handover. Proposed safety surfacing should be sensitive to the surrounding environment, appropriate for the installed equipment and compliant with relevant British / European standards.

The indicative budget envelope for the project is £50k.



Tenderers may submit more than one option provided they comply with the brief and the indicative budget envelope.

Tenderers should specify the anticipated delivery & installation timescales with their submission.

Tenders should include the following details -

1. The name, address, company registration number (if applicable) and contact details for the company submitting the quote. If the quote is being submitted by a consortium, the names, addresses, company registration numbers (if applicable) and contact details for all the parties should be included. The lead contact should be identified and the roles of all parties must be made clear. Any subcontractors should be identified.
2. Evidence to show the supplier has sufficient insurances and financial capacity to deliver the contract.
3. Two references from current/recent clients.
4. A Method Statement which sets out the tenderer's approach to delivering the project including key milestones and target dates. This should also include details of warranties and recommended maintenance cycles.
5. A declaration that the supplier has not given, directly or indirectly, a benefit of any kind to anyone employed by, or otherwise connected with HPC for the purpose of receiving favourable treatment.
6. Quotations must be signed by the person submitting them or, in the case of a Company, by a person duly authorised by the Company to sign on its behalf. Electronic signatures are accepted.

Tenders should be submitted by 17:00 hrs, on Friday 12th July 2024 in electronic format to - play2024@hughenden-pc.gov.uk

Tenders will be assessed on the following basis –

| | | |
|--|---|-----|
| Price | - | 40% |
| Play value & compliance with the brief | - | 60% |

The Parish Council will collate its findings on the basis of the above criteria and make a final selection of its preferred contractor. The Parish Council's decision is final and will reflect the offer that it believes most meets all aspects of the brief and public expectations.

End